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# THE TOWN OF SUTTON, NEW HAMPSHIRE



2002  
ANNUAL REPORT

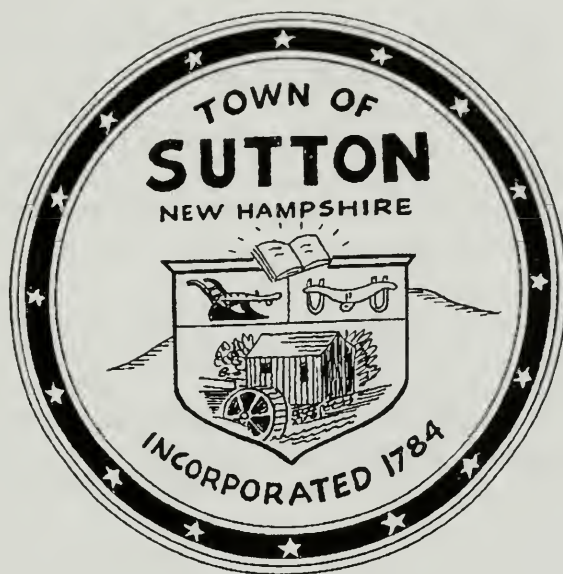
The year's Town Report cover features a deer and her newly born fawn "spotted" by Mandy Irving while listing property for the revaluation near Kezar Lake. Despite increased building activity, wildlife abounds in the Town of Sutton. Statistics show that 72% of Sutton's taxable land (17,543.46 acres) are classified under current use. Current Use assessment provides a strong tax incentive for property owners to maintain non-developed space.

*Photograph courtesy of Mandy Irving, Earls Nieder Perkins.*



Typesetting and Printing by  
**R.C. BRAYSHAW & CO., WARNER NH**

44  
5964  
2002



# Annual Report and Vital Statistics

*for Fiscal Year Ending December 31, 2002*

Population (NHOSP 2001) ..... 1,600

Registered Voters ..... 1,166

Typesetting and Printing by  
R.C. BRAYSHAW & CO., INC., WARNER, NH



*This report is printed on recycled paper.  
Please bring it with you to the Town Meeting.*



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# Sutton Directory

## Emergency Numbers

Police Department ( <i>non-emergency 927-4422</i> ) .....	911
Fire ( <i>non-emergency 927-4740</i> ) .....	927-4233 or 911
Sutton Rescue Squad ( <i>New London Ambulance</i> ) .....	911
Bradford Rescue Squad .....	911

## Other Information

**TOWN CLERK/TAX COLLECTOR** – Janet E. Haines ..... 927-4575

*P.O. Box 487, No. Sutton, NH 03260*

Mon. Noon – 7 p.m., Tues., Wed., Thurs., 8 a.m. – 4 p.m.;

Last Sat. of the month 9 a.m. – 1 p.m.

**SELECTMEN’S OFFICE** – Elly Phillips and Jen Call ..... 927-4416

*P.O. Box 487, No. Sutton, NH 03260*

Mon., Wed., & Fri., 8 a.m.-4:30 p.m. – Closed 12:30 – 1:00 for lunch

**SELECTMEN’S MEETINGS** – Mondays at 4:30 p.m.

*All items for the agenda must be submitted to the Selectmen’s Office*

*By noon the Wednesday before. Appointments only at meetings.*

**BUILDING INSPECTOR** – Richard “Buzz” Call ..... 927-4080

**CONSERVATION COMMISSION** – Leslie Enroth ..... 927-4569

*Meets the 2nd Wednesday of the month at 7:00 p.m.*

**FIRE WARDEN** – Pete Thompson ..... 927-4440

**HEALTH OFFICER** – Barbara MacDonald ..... 927-4930

**HIGHWAY DEPARTMENT** – Paul Parker, Road Agent ..... 927-4411

**SOLID WASTE — TRANSFER/RECYCLING** –

Walter Simonds ..... 927-4475

*Tues., Noon – 5 p.m. /Thurs., Noon – 7 p.m. / Sat., 9 a.m. – 4 p.m.*

**LIBRARY** – Jeanette Couch, Librarian ..... 927-4927

*Mon., 1:30–4 p.m. / Wed., 1-4 p.m. & 6:30–9 p.m., Fri., 7-9 p.m., Sat., 1-4 p.m.*

*Trustees meet the 1st Tuesday of the month at 7 p.m.*

**PLANNING BOARD** –

Steve Enroth, Applications Secretary ..... 927-4569

*P.O. Box 159, So. Sutton, NH 03260*

*The Board Meets 2nd and 4th Tuesday of the month at 7:30 p.m.*

*By Appointment Only*

**WELFARE OVERSEER** – Courtney Haase ..... 927-4176

**ZONING BOARD** – ..... 927-4416

*c/o Town of Sutton, PO Box 487, No. Sutton, NH 03260*

*Hearings held the last Wednesday of the month. Applications must be received by the secretary on or before the 7th of the month.*

# Town Officers/Employees

For the Year Ending December 31, 2002

*\* Is an elected position*

## **MODERATOR\***

Gregory Gill ..... Term Expires 2004

## **SELECTMEN\***

William Curless ..... Term Expires 2005

Thomas Brooks ..... Term Expires 2004

Philip E. Buteau, Chair ..... Term Expires 2003

## **ADMINISTRATIVE ASSISTANT**

Elly Phillips

## **SECRETARY/BOOKKEEPER**

Jennifer A. Call

## **TREASURER\***

Karin Heffernan ..... Term Expires 2003

## **DEPUTY TREASURER**

Charlie Whittemore

## **TOWN CLERK\***

Janet E. Haines ..... Term Expires 2003

## **DEPUTY TOWN CLERK**

Mary Kay Huntoon

## **TAX COLLECTOR\***

Janet E. Haines ..... Term Expires 2003

## **DEPUTY TAX COLLECTOR**

Mary Kay Huntoon

## **HIGHWAY DEPARTMENT**

Paul Parker, Road Agent

Stephen Bagley, John Csutor, Glenn Kirby, Dennis Stevens

## **POLICE DEPARTMENT**

Chief Patrick Tighe ..... Officer John Niederriter

Jodi Bailey, Philip Buteau, Robert D. Nelson

## **SOLID WASTE TRANSFER/RECYCLING CENTER**

Walter Simonds ..... Herman Foster and Alec McKinnon



**OVERSEER OF PUBLIC WELFARE\***

Courtney E. Haase ..... Term Expires 2003

**BUILDING INSECTOR**

Richard "Buzz" Call

**HEALTH OFFICER**

Barbara McDonald ..... Term Expires 2003

David Burnham, Deputy Health Officer

**LIBRARIAN**

Jeanette R. Couch

**BUILDING & GROUNDS**

Vickie Simonds and Jack Dyer

**TRUSTEES OF THE TRUST FUNDS\***

Isabel Malan ..... Term Expires 2005

Barbara Burns ..... Term Expires 2004

John F. Biewener ..... Term Expires 2003

**BUDGET COMMITTEE\***

Jack E. Paige ..... Term Expires 2005

William Bizzaro ..... Term Expires 2005

Robert Nelson, Chair ..... Term Expires 2004

Paul Little ..... Term Expires 2004

Lynn King ..... Term Expires 2003

Susan Maddox ..... Term Expires 2003

Philip Buteau, Ex-Officio ..... Term Expires 2003

Sarah Denz, Secretary

**PLANNING BOARD**

Naia Conrad ..... Term Expires 2005

Carol Rowe, Alternate ..... Term Expires 2005

John Sullivan, ..... Term Expires 2005

Kathy Beliveau, Alternate ..... Term Expires 2004

Robert Wright, Jr. .... Term Expires 2004

Robert White ..... Term Expires 2004

Stephen Enroth, Applications Secretary ..... Term Expires 2003

Daniel Sundquist ..... Term Expires 2003

William Curless, Ex-Officio ..... Term Expires 2003

Sarah Denz, Secretary



## MASTER PLAN SUBCOMMITTEES

### *Commercial Zoning*

Kathy Beliveau, Carol Williams, Andy Supplee, Bill Hallahan,  
Jim Ward

### *Natural Resources*

David Anderson, Joanna Murphy, Joan Cobb, David Donovan,  
John Sullivan

### *Infrastructure & Housing/Demographics*

Leslie Enroth, Steve Enroth, Dan Sundquist

### *Cultural, Historical, Recreational Resources & Public Lands*

Don Davis, Jean LaChance

## ZONING BOARD OF ADJUSTMENT

John Drusendahl .....	Term Expires 2005
Dane Headley .....	Term Expires 2005
Douglas Sweet, Alternate .....	Term Expires 2005
Leslie Enroth, Alternate .....	Term Expires 2005
William Hallahan .....	Term Expires 2004
Andrew Supplee, Chair .....	Term Expires 2003
Kevin Carr .....	Term Expires 2003
Jennifer Farrell, Alternate .....	Term Expires 2003

## CEMETERY COMMISSION\*

Darrel Palmer .....	Term Expires 2005
Herman L. Foster .....	Term Expires 2004
Carroll L. Thompson .....	Term Expires 2003

## SUPERVISORS OF THE CHECKLIST

Margaret A. Forand .....	Term Expires 2006
Elizabeth Forsham .....	Term Expires 2005
Marilyn Thompson, Chair .....	Term Expires 2004

## TRUSTEES, SUTTON FREE LIBRARY\*

Kathy Chadwick, Chair .....	Term Expires 2005
Rebecca Harrington .....	Term Expires 2005
Carrie Thomas .....	Term Expires 2004
Tammy Csutor .....	Term Expires 2004
Faye Pugliese .....	Term Expires 2003
Judy Bohn .....	Term Expires 2003

## TRUSTEES, OLD STORE MUSEUM

George G. Wells .....	Term Expires 2005
Donald Davis, Jr. ....	Term Expires 2004
Robert O'Neil .....	Term Expires 2004
Margaret Forand .....	Term Expires 2003
Marsha Harrison .....	Term Expires 2003

## **CONSERVATION COMMISSION**

Eugene Aubert, Alternate .....	Term Expires 2005
Elizabeth Forsham, Co-Chair .....	Term Expires 2005
Leon Malan , Alternate .....	Term Expires 2005
Leslie Enroth, Co-Chair .....	Term Expires 2005
Jack Noon, Alternate .....	Term Expires 2005
George Wells .....	Term Expires 2004
Charles Whittemore .....	Term Expires 2004
Don Davis .....	Term Expires 2003
Jean LaChance .....	Term Expires 2003
Thomas Brooks, Ex Officio .....	Term Expires 2003

## **ROAD COMMITTEE**

Douglas Sweet, Chair .....	Paul Parker, Road Agent
Peter Blakeman .....	Carroll Thompson
Alexander McKinnon	

## **EMERGENCY MANAGEMENT DIRECTOR**

Matthew Grimes

## **SUPERVISOR – HIGHWAY NOTIFICATION PROGRAM**

Charles F. Whittemore

## **SUTTON REPRESENTATIVE TO KRSD SCHOOL BOARD\***

Emilio Cancio-Bello ..... Term Expires 2004

## **SUTTON REPRESENTATIVE TO KRSD BUDGET COMMITTEE\***

Charles Forsberg ..... Term Expires 2004

# Report from the Round Room 2002

An annual tradition in compiling the Round Room Report is to spend some time revisiting old Town Reports with a view toward finding similarities from days gone by and especially to see what Robert Bristol<sup>1</sup> would have to say about it! Looking back fifteen years ago we found many common threads. In 1987 Bristol stated "... a year of 'business as usual,' or should it be called 'more business than usual' – in either case activities in the Town offices and departments amply demonstrate the effects of GROWTH." In 1987, there were 100 building permits issued with 39 of them for new homes. These statistics closely correspond to new construction this year. In 2002, the Selectmen's Office processed 100 building permits and one renewal; 34 of these permits were for new homes. For those of you who have expressed concern regarding the new homes popping up, take heart and welcome our newcomers, review of building trends indicate that Sutton has experienced growth spurts before. In 1987, 14,644.71 acres were classified under current use assessment. This year's land assessment statistics show 17,543.46 acres classified under Current Use and 572.73 acres are receiving a Conservation Restriction assessment at Current Use values. The favorable tax incentive for placing land in Current Use does much to encourage maintenance of open space, thus preserving the rural character of our community.

Speaking of Current Use, the Town finished a complete update of Current Use assessment in response to the 2001 Town of Marlow case, whereby the Board of Land and Tax Appeals issued a decision regarding how specific Current Use parcels should be assessed. Municipalities are now required to consider the class, grade, location and site quality of forestland parcels. Anita Blakeman painstakingly undertook Sutton's reclassification project. Anita looked at each Current Use parcel and individual land classification. She graded each category in conformity to the BTLA's suggested matrix using county soils maps, topographical and aerial maps as tools. This update was mandatory; however it has proven to be very helpful in our revaluation process, and has sparked interest by other NH communities as they struggle to come into compliance with this new mandate. It took about a year to complete this project, and it is reflective of some of the unseen costs of administering current use.

<sup>1</sup> *If you don't know who Robert Bristol is, then you're probably a newcomer, go to the Town Hall!!!*



While we are on the topic of assessment, we are pleased to report that the town-wide revaluation is on schedule. The assessing firm of Earls Neider Perkins has been busy with data collection – measuring, photographing and inspecting Sutton properties and conducting sales analysis. Although a few areas of Town are not complete, as soon as the weather cooperates (a little less snow and a bit balmer), the listers will be out in the field to view your property and perform interior inspections. The listing process is contracted to be completed on June 1, 2003. After that we will review the values and notice of values will be sent to all property taxpayers. Informal hearings will be scheduled on or before August 1, 2003. The finalized values will be sent to our office by August 15, 2003. Therefore, the revaluation will be in place for your 2nd issue 2003 property tax bill. If you have any questions regarding the town-wide revaluation, contact the Selectmen's office.

This year through warrant article appropriation, Sutton acquired the following new pieces of equipment – the Fire Department got a new forest fire truck; the Highway Department procured a new chipper and a new dump truck; and the Solid Waste Facility bought a four-wheel drive backhoe. The backhoe has saved the Town trucking fees by compacting our construction debris so we can send more in each load, in addition to performing double duty supporting the Highway Department by pushing back snow banks during this old fashioned New England Winter we've been experiencing.

As a result of this old fashioned winter, we've adopted a new ordinance that you should be aware of:

- A. Pursuant to RSA 41:11, the Board of Selectmen of the Town of Sutton, upon recommendation of the Road Agent that such activity endangers the safety of travelers on the towns roads, sidewalks and parking areas, hereby prohibit the placement or storage of snow or ice which has been removed from private property onto any public road, sidewalk or parking area within the town of Sutton.
- B. Any person who violates the provisions of this Ordinance shall be guilty of a violation if a natural person, or guilty of a misdemeanor if any other person. Each day the offense exists shall be considered a separate offense. Each violation shall subject the violator to the following:
  - First Offense:       Written Warning
  - Second Offense     \$50 fine
  - Third Offense       \$100 fine
  - Fourth Offense     Maximum \$1000 fine as provided in RSA 651:2,IV(a)



In addition, we like to remind you of our policy on sand, which we adopted in 2001. Residents are permitted to get a maximum of two 5-gallon pails per storm. Contractors cannot have sand. No one is permitted to get salt. Residents may pick up only their own sand. The Road Agent and/or police will supervise this after hours. Abuse of this policy will cancel the privilege of receiving sand.

Winter came early this year and is still going strong at the time of this writing. Our Highway Department works long hours and does an outstanding job maintaining our town roads. We are certain that all the residents join us in recognizing Road Agent Paul Parker and his terrific crew: Dennis Stevens, John Csutor, Stephen Bagley, Glenn Kirby and Donald Hall.

There were many transitions within all the Departments, and we would like to give a warm welcome to the 2002 new additions to our hardworking municipal team — Jennifer Call as Bookkeeper/Secretary to the Selectmen; Janet Haines was appointed Town Clerk/Tax Collector; Glenn Kirby joined our Highway Department; Jodi Bailey is our newest part-time police officer; and Vickie Simonds and Jack Dyer joined our building and grounds crew. We said goodbye to Marjorie Friel as Town Clerk/Tax Collector this year. We would like to take this opportunity to thank Marjorie for close to a decade of community service and wish her well in her retirement.

We cannot say enough good things about Sutton's police, fire and rescue, and we commend them on their selfless devotion to duty. Please help them to do their jobs by placing your E-911 number in three-inch reflective letters at the roadside entrance to your home and post these numbers on your building as well. If you do not know your street address or one has not been assigned to you, please contact Jennifer for assistance.

Sutton is fortunate to have a committed cadre of volunteers who support the Town by serving as an elected officers, on a board or as a committee member. We thank all those who help support our town's government! Our sincere appreciation goes to John MacPhearson for volunteering his time, crew, expertise and materials to paint our fire station. Please join us in thanking John for this outstanding contribution to our community.

As a final note, work was completed on the Roby Road Bridge Project. This project was approved by the voters in 1998 and was funded by an 80% grant through the State of New Hampshire. Project implementation was delayed when our funding year got shifted. After final design approval, we found that we had to appropriate some additional

funds to get the job done. The project was completed at a total cost of \$448,649.35 and state bridge aid funded \$358,919.48 of that cost. The cost of the bridge to the taxpayers was \$89,729.87. The New London-based firm of Hansen Construction was our contractor for the Roby Road Bridge Project, and they did a terrific job! Rizzo Associates provided the engineering services. Domenic Ciavarro was our Project Engineer and Dave Langlais was our Transportation Engineer. Dave prepared the following summary of the project, which we wanted to share with you.

That's about it from the Round Room.

Respectfully submitted,

*Philip E. Buteau, Chair*

*Thomas A. Brooks, Selectman*

*William I. Curless, Selectman*



# The Roby Road Bridge Project

The Roby Road bridge over the Lane River was evaluated and determined to be in poor condition due to deterioration, and sub-standard by current standards of rail protection. A weight limit of 15 Tons was placed on the bridge, and it was added to the Red List on the State of New Hampshire's Municipally Managed Bridge program, whereby the state grants 80% reimbursement to a town for replacement of a bridge.



It was then left up to the Town of Sutton to decide when it would be feasible within their budget to begin the process of replacing the bridge. When the time was right, the Town put out a Request for Proposal for engineering services, and chose Rizzo Associates to initiate Phase I of the replacement process. In this phase, Rizzo investigated several alternatives for bridge replacement, and presented these to the Town and the State in a report. From this report, an option was chosen which would best serve the needs of the Town economically, environmentally, and within a reasonable timeframe, thus initiating Phase II of the process.

The chosen option involved the complete removal and replacement of the existing





bridge, along with improvements to the roadway, or approaches, on either side of the bridge. Rizzo Associates took the chosen option and developed it into a fully engineered, detailed set of plans. Once the plans were complete, notice was given that bids for construction services were being accepted by the Town of Sutton. After receiving and reviewing several bids, Hansen Construction Ltd., headquartered locally in New London, was chosen as the contractor to complete the reconstruction. With a Notice to Proceed granted by the Town in March of 2002, Phase III of the process was begun. Hansen submitted a rigorous construction schedule which would have the bridge completed within 6 months, right in line with the project deadline of October 31, 2002.



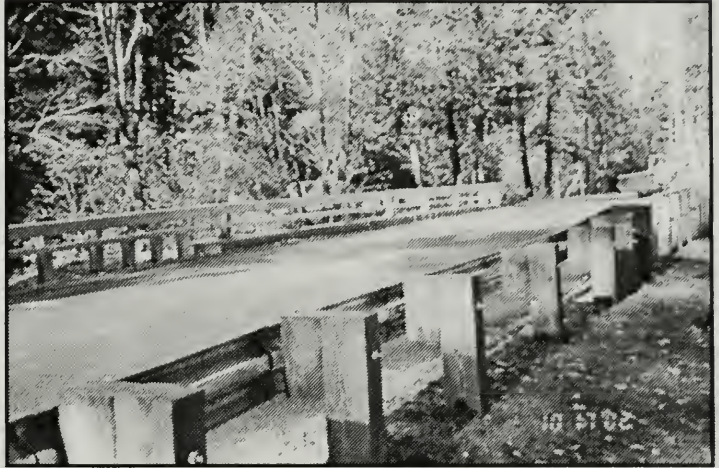
The first part of the replacement involved the removal of the superstructure, consisting of the beams supporting the bridge deck and the deck itself. Once these were out of the way, a cofferdam consisting of interlocking steel pieces was placed in the Lane River, to hold back the water and allow workers to remove the substructure of the bridge. The substructure consists of a footing which





rests directly on the soil, abutments which support the bridge itself and hold back the soil in the roadway, and wing walls which hold back the soil from spilling past the sides of the bridge.

Simultaneous to the removal of the superstructure, the pavement on either side of the bridge was removed to prepare the approaches. Using sump pumps, the water behind the cofferdams was removed. The existing substructure was then demolished, and the ground was prepared for the new footings. Formwork was put up to contain the steel reinforcement for the concrete footings.



Once the reinforcement was satisfactory, concrete was poured into the form. The concrete was then allowed to cure for approximately 28 days, before the form-work for the abutments and wing walls was placed on it. These were then constructed in similar fashion, with rebar inside the forms, a concrete pour, and then time allotted for curing. Once the concrete reached significant strength, the forms were removed, and the soil was backfilled behind the abutments and wing walls. Soil was also placed on the river side of the footings. As an added measure of protection for the abutments large stones, or rip-rap, was placed along the river side. Once the rip-rap was in place, the cofferdams were removed.



With the substructure completely built and set, and the cofferdams out of the way, construction of the superstructure was ready to begin. First, the abutments were prepared with pads to receive the steel beams. Then the new beams were



hoisted into place with a crane, and welded to the pads. Formwork was then placed for the concrete deck, and the reinforcing steel was placed in the formwork. Once everything was inspected, the concrete deck was poured.

As the deck was curing, the work to prepare the roadway for paving was completed, and the railing on the bridge was placed. Concrete was then used to secure the railing to the deck. Once the deck was strong enough to support traffic, the roadway and the deck were paved. The guardrail leading up to the bridge on either side was then completed. The bridge was then opened to the public on October 17, 2002.

Respectfully submitted,

*David Langley*

Transportation Design/Structural Engineer  
Rizzo Associates



# The Roby Road Bridge Project Financials

Town of Sutton Project Financial Analysis - Roby Road Bridge										
	31-Dec-99	Fiscal Year Ended			Project To Date	Contracts/ Retainage Payable	Encumbered	Total Spent or Obligated	Budget	Unobligated
		31-Dec-00	31-Dec-01	31-Dec-02						
Expenditures										
Phase I										
Architectural/Engineering Rizzo Associates, Inc.		25,134.10	43,992.34		69,126.44			69,126.44	120,000.00	50,873.56
Construction										
To be awarded										
Right of Way										
Administration	680.00		57.00	557.34	1,294.34			1,294.34	300,000.00	300,000.00
									5,000.00	(1,294.34)
Phase II										
Riso Associates, Inc				28,671.04	30,129.99			30,129.99		(30,129.99)
Hansen Construction				341,192.20	348,155.58			348,155.58		(348,155.58)
Other/Contingency										
Revenue										
Authorization - Art. 14: 10Mar99	680.00	25,134.10	44,049.34	370,420.58	448,706.35			448,706.35	425,000.00	(23,706.35)
State Bridge Aid (80%)		20,651.28	35,239.47	400.27	56,291.02			56,291.02	126,080.00	(69,788.98)
Transfers from CRF (20%)		5,162.82	26,357.18		31,520.00			31,520.00	31,520.00	
Authorization - Art. 17 14Mar01										
State Bridge Aid (80%)				137,570.40	302,628.46			302,628.46	213,920.00	88,708.46
Transfers from GF (20%)			53,480.00	7,275.00	60,755.00			60,755.00	53,480.00	7,275.00
		25,814.10	115,076.65	145,245.67	451,194.48			451,194.48	425,000.00	26,194.48
Excess (Deficiency) of Revenues over(under Expenditures)	(680.00)	680.00	71,027.31	(225,174.91)	2,488.13			2,488.13		2,488.13
Fund Balance - Beginning of Period		(680.00)		71,027.31	(154,147.60)					
Fund Balance - End of Period	(680.00)		71,027.31	(154,147.60)	2,488.13					
Balance Sheet - Assets(Liability & Equity)										
Cash in checking										
Due from State of NH		20,651.28	55,890.75	165,058.06						
Due from CRF Town Bridges		5,162.82								
Due from(to) General Fund		(25,814.10)	15,136.56	(154,147.60)						
Contracts Payable - Rizzo										
Contracts Payable - Hansen				(6,963.38)						
Reserved Fund Balance				(1,458.95)						
Unspent balance of CRF transferred to GF			(17,547.31)							
2001 Tax Appropriations			(53,480.00)							
				2,488.13						

## Notes

[illegible]



**TOWN OF SUTTON**  
**State of New Hampshire**  
**TOWN WARRANT**

To the inhabitants of the Town of Sutton in the County of Merrimack in said State, qualified to vote in Town Affairs.

You are hereby notified to meet at Pillsbury Memorial Town Hall in said Sutton on Tuesday, the 11<sup>th</sup> day of March, 2003 next at eight of the clock in the forenoon (Polls to be open from 8:00 a.m. to 7:00 p.m.) to act on Article 1. You are further notified to meet at the Pillsbury Memorial Town Hall in said Sutton on Wednesday, the 12<sup>th</sup> day of March, 2003 at seven of the clock in the evening to act upon the remaining Articles.

**Article 1:** To choose all necessary Town Officers for the year ensuing.

**Article 2:** To see if the Town will vote to raise and appropriate the sum of One Million One Hundred and Eighty Four Thousand Seven Hundred and Fifty Eight Dollars (\$1,184,758) which represents the operating budget. Said sum does not include amounts appropriated in other warrant articles.

4130 Executive .....	\$100,630
4140 Election & Registration.....	\$ 2,051
4150 Financial Administration .....	\$ 67,109
4152 Revaluation of Property .....	\$ 5,000
4153 Legal Expense .....	\$ 22,000
4155 Personnel Administration .....	\$ 67,531
4191 Planning Board .....	\$ 6,045
4192 Zoning Board .....	\$ 4,619
4194 General Government Buildings .....	\$ 27,700
4195 Cemeteries .....	\$ 9,000
4196 Insurance .....	\$ 43,028
4197 Advertising & Regional Association .....	\$ 1,520
4210 Police Department .....	\$166,148
4215 Ambulance .....	\$ 7,000
4220 Fire Department .....	\$ 18,000
4240 Building Inspection .....	\$ 4,700
4290 Emergency Management .....	\$ 800
4299 Dispatching Services .....	\$ 13,239
4312 Highway Department.....	\$418,258
4313 Bridges .....	\$ 3,000

4316 Street Lighting .....	\$ 6,200
4324 Solid Waste Disposal .....	\$130,300
4411 Health Administration .....	\$ 850
4415 Health Agencies .....	\$ 4,053
4442 Direct Assistance .....	\$ 5,738
4443 Welfare Administration .....	\$ 5,000
4520 Culture & Recreation .....	\$ 4,053
4550 Library .....	\$ 13,836
4583 Patriotic Purposes .....	\$ 772
4611 Conservation Commission .....	\$ 1,250
4711 Principal – Long Term Bonds and Notes .....	\$ 16,295
4721 Interest – Long Term Bonds and Notes .....	\$ 3,833
4723 Interest on Tax Anticipation Notes .....	\$ 5,000
4790 Other Debt Service .....	\$ 200

**Article 3:** To see if the Town will vote to raise and appropriate the sum of Sixty Six Thousand Seven Hundred and Fifty Dollars (\$66,750.00) to be added to various Capital Reserve Funds previously established as follows:

Highway Emergency .....	\$ 2,000
Milfoil .....	\$ 2,500
Forest Fire Equipment .....	\$ 250
Rescue Vehicle Replacement.....	\$ 5,000
Highway Garage Addition .....	\$ 25,000
Highway Department Pickup Truck .....	\$ 10,000
Highway Grader .....	\$ 10,000
Highway Loader .....	\$ 10,000
Town History .....	\$ 2,000

**Recommended by the Selectmen. Not recommended by the Budget Committee.**

**Article 4:** To see if the Town will vote to establish a Non-Capital Reserve Fund under the provisions of RSA 35:1-c for the purpose of establishing an expendable fund to be known as the Fire Department Hazardous Waste Cleanup Emergency Fund, and to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be placed into this fund, and to further appoint the Selectmen as agents to expend said fund.

**Recommended by the Selectmen. Recommended by the Budget Committee.**

**Article 5:** To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 to be known as the DRA Recertification Fund and to raise and appropriate Two Thousand Five Hundred Dollars (\$2,500) to be placed into this fund and to further



appoint the Selectmen as agents to expend said fund. **Recommended by the Selectmen. Recommended by the Budget Committee.**

**Article 6:** To see if the Town will vote to accept a gift of Thirty Seven Thousand Five Hundred Dollars as bequeathed to the Town by Colonel Walden Sundell for the sole purpose of repairs and maintenance at the North Sutton Cemetery.

**Article 7:** To see if the Town will vote to raise and appropriate the sum of One Hundred and Five Thousand Dollars (\$105,000) for the purpose of purchasing an all-wheel drive Highway Truck with sander and plow frames and to fund this appropriation by authorizing the withdrawal of Forty Two Thousand Dollars (\$42,000) from the Highway Equipment Truck Fund established in 1993 for that purpose. The balance of Sixty Three Thousand Dollars (\$63,000) is to be raised from general taxation.

**Article 8:** To see if the Town will vote to raise and appropriate the sum of One Hundred and Seventy Nine Thousand Five Hundred Dollars (\$179,500) to upgrade blacktop town roads.

**Article 9:** To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) for the purpose of upgrading gravel town roads.

**Article 10:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to upgrade fire safety equipment for the Fire Department.

**Article 11:** To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) for the purpose of acquiring a 2003 Crown Victoria Police Cruiser and to authorize the withdrawal of Eighteen Thousand Dollars (\$18,000) from the Police Cruiser Capital Reserve Fund established in 1996 for this purpose. The balance of Seven Thousand Dollars (\$7,000) is to be raised from general taxation.

**Article 12:** To see if the town will vote to change the purpose of the Cemetery Land and Fence Capital Reserve Fund established in 1988 for the purpose of purchasing land and fencing for the Cemeteries, to the Cemetery Maintenance and Repair Capital Reserve Fund. (2/3 Vote Required)

**Article 13:** To see if the Town will vote to raise and appropriate the sum of Seven Thousand Four Hundred Dollars (\$7,400) for the purpose of painting the Millswood Cemetery Fence and to withdraw Seven Thousand Four Hundred Dollars (\$7,400) from the Cemetery

Maintenance and Repair Capital Reserve Fund established in 2003 for that purpose. No amount is to be raised from general taxation.

**Article 14:** To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) for the upgrade of computer hardware and software, for the purpose of maintaining compatibility with the existing Fund, Municipal, and Payroll Accounting system and to implement a computerized assessing module, and to fund this appropriation by authorizing the withdrawal of Seven Thousand Dollars (\$7,000) from the Computer Upgrade Capital Reserve established in 2000 for that purpose. The balance of Five Thousand Dollars (\$5,000) is to be raised from general taxation.

**Article 15:** To see if the Town will vote to raise and appropriate the sum of Three Hundred and Eighty Five Thousand Dollars (\$385,000) for the purpose of reconstructing the Chalk Pond/Main Street Bridge #098/088, adding a sidewalk and improving the intersection and approach on the westerly side of the bridge, and to authorize the Selectmen to apply for, accept and expend grants of federal or state aid or both as may be available, provided that 80% of the estimated expense of Three Hundred and Eight Thousand Dollars (\$308,000) is made available as State Bridge Aid. The balance of Seventy Seven Thousand Dollars (\$77,000) is to be funded as follows: Twenty Five Thousand Dollars (\$25,000) to come from the Bridge Capital Reserve Fund established in 1959 for this purpose; and the balance of Fifty Two Thousand Dollars (\$52,000) is to be raised from general taxation. This will be a non lapsing appropriation per RSA 32:7 VI and will not lapse until the reconstruction is completed or until December 31, 2007.

**Recommended by the Selectmen. Recommended by the Budget Committee.**

**Article 16:** To see if the town will vote to change the purpose of the existing Highway Garage Addition Capital Reserve Fund to the Highway Facility Capital Reserve Fund. (2/3 Vote Required)

**Article 17:** To see if the Town will vote to increase from 50% to 100% its deposit of the revenues collected from the Land Use Change Tax pursuant to RSA 79-A, into the Sutton Conservation fund in accordance with RSA 36-A:III, such increase as authorized by RSA 79-A:25 IV. (Petitioned by Leslie Enroth and 55 others).

**Article 18:** To see if the Town will vote to adopt The Health Care for New Hampshire Resolution

Whereas, New Hampshire residents pay the 12<sup>th</sup> highest cost for insurance in the country; and



Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and

Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home, and

Whereas, due to these rising costs almost half of New Hampshire's small businesses cannot afford health coverage for their employees, therefore be it resolved

That we, the citizens of Sutton, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:

- Everyone, including the self-employed, unemployed, un-and underinsured, and small business owners, has access to an affordable basic health plan similar to what federal employees receive;
- Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;
- Everyone receives high quality care that is cost efficient and medically effective; and
- That these efforts help control the skyrocketing cost of health care. (Petitioned by Eleanor Almstrom and 27 others).

This resolution is nonbinding and has no fiscal impact.

**Article 19:** To transact any other business which may legally come before the meeting.

Given under our hands and seal, this 24<sup>th</sup> day of February in the year of our Lord Two Thousand and Three.

SUTTON BOARD OF SELECTMEN

*Philip E. Buteau, Chair*

*Thomas A. Brooks, Selectman*

*William I. Curless, Selectman*

A true copy of Warrant—Attest:

SUTTON BOARD OF SELECTMEN

*Philip E. Buteau, Chair*

*Thomas A. Brooks, Selectman*

*William I. Curless, Selectman*

## BUDGET OF THE TOWN/CITY

OF: Sutton, New Hampshire

**BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24**

**Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2003 to December 31, 2003**

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

**IMPORTANT:**

**Please read RSA 32:5 applicable to all municipalities.**

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

**This is to certify that this budget was posted with the warrant on February 24, 2003.**

**BUDGET COMMITTEE**

***Please sign in ink.***

Robert D. Nelson, Chair

William I. Curless

Jack E. Paige

William G. Bizzaro

Paul Little

Susan Maddox

L.A. King

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

**FOR DRA USE ONLY**

**NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397**

MS-7  
Rev. 07/02

1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		Warr. Art.#	Appropriations Prior Year As Approved by DRA		Actual Expenditures Prior Year		SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED		NOT RECOMMENDED
ACCT.#	GENERAL GOVERNMENT		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	
4130-4139	Executive	2	89884	86901	100630	100,630					
4140-4149	Election, Reg. & Vital Statistics	2	2168	2205	2051	2051				2051	
4150-4151	Financial Administration	2	66370	62141	67109	67109				67109	
4152	Revaluation of Property	2	8000	8000	5000	5000				5000	
4153	Legal Expense	2	32000	28649	22000	22000				22000	
4155-4159	Personnel Administration	2	78095	49568	67531	67531				67531	
4191-4193	Planning & Zoning	2	8255	6269	10664	10664				10664	
4194	General Government Buildings	2	24500	23819	27700	27700				27700	
4195	Cemeteries	2	9000	8925	9000	9000				9000	
4196	Insurance	2	45828	34662	43028	43028				43028	
4197	Advertising & Regional Assoc.	2	1466	1467	1520	1520				1520	
4199	Other General Government										
PUBLIC SAFETY											
4210-4214	Police	2	152108	123378	166148	166148				166148	
4215-4219	Sutton Bradford Rescue	2	6000	6000	7000	7000				7000	
4220-4229	Fire	2	18000	16248	18000	18000				18000	
4240-4249	Building Inspection	2	4000	4000	4700	4700				4700	
4290-4298	Emergency Management	2	800	0	800	800				800	
4299	Other (Including Communications)		11039	10885	13239	13239				13239	
AIRPORT/AVIATION CENTER											
4301-4309	Airport Operations										
HIGHWAYS & STREETS											
4311	Administration										
4312	Highways & Streets	2	399931	398823	418258	418258				418258	
4313	Bridges	2	10275	10269	3000	3000				3000	



1                      2                      3                      4                      5                      6                      7                      8                      9

PURPOSE OF APPROPRIATIONS (RSA 32:3, V)			Warr. Art.#	Appropriations Prior Year As Approved by DRA		Actual Expenditures Prior Year		SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED		NOT RECOMMENDED
ACCT.#	HIGHWAYS & STREETS cont.											
4316	Street Lighting		2	6860		5692	6200				6200	
4319	Other		2									
SANITATION												
4321	Administrtion											
4323	Solid Waste Collection											
4324	Solid Waste Disposal		2	123133		125405	130300				130300	
4325	Solid Waste Clean-up											
4326-4329	Sewage Coll. & Disposal & Other											
WATER DISTRIBUTION & TREATMENT												
4331	Administrtion											
4332	Water Services											
4335-4339	Water Treatment, Conserv.& Other											
ELECTRIC												
4351-4352	Admin. and Generation											
4353	Purchase Costs											
4354	Electric Equipment Maintenance											
4359	Other Electric Costs											
HEALTH/WELFARE												
4411	Administrtion		2	850		1082	850				850	
4414	Pest Control											
4415-4419	Health Agencies & Hosp. & Other		2	3938		3938	4053				4053	
4441-4442	Administrtion & Direct Assist.		2	5738		5738	5738				5738	
4444	Intergovernmental Welfare Pymnts											
4445-4449	Vendor Payments & Other		2	5000		4630	5000				5000	

162141

162141

146485

145519

1

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
CULTURE & RECREATION								
4520-4529	Parks & Recreation							
4550-4559	Library	2	10792	10817	13836		13836	
4583	Patriotic Purposes	2	700	700	772		772	
4589	Other Culture & Recreation	2	3563	3563	4053		4053	
CONSERVATION								
4611-4612	Admin. & Purch. of Nat. Resources							
4619	Other Conservation	2	3760	3686	3787		1250	2537
4631-4632	REDEVELOPMNT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT							
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes	2	16295	16295	16295		16295	
4721	Interest-Long Term Bonds & Notes	2	3833	3833	3833		3833	
4723	Int. on Tax Anticipation Notes	2	4000	1292	5000		5000	
4790-4799	Other Debt Service	2	200	1	200		200	
CAPITAL OUTLAY								
4901	Land							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer-							
	Water-							

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
OPERATING TRANSFERS OUT cont.								
	Electric-				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	Airport-							
4915	To Capital Reserve Fund	2	126250	125425				
4916	To Exp.Tr.Fund-except #4917							
4917	To Health Maint. Trust Funds							
4918	To Nonexpendable Trust Funds							
4919	To Agency Funds							
SUBTOTAL 1			1282631	1194306	1187295		1184758	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

126250      125425      0

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount



**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
4915	To Capital Reserve Funds	2,3	126250	125425	66750		34750	32000
4915	Fire Department Hazardous Waste Cleanup	2,4			2000		2000	
4915	DRA Recertification	2,5			2500		2500	
2003	2003 Main Street Bridge	2,15			385000		385000	
SUBTOTAL 2 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	456250	XXXXXXXXXX	424250	XXXXXXXXXX

## \*\*\*INDIVIDUAL WARRANT ARTICLES\*\*\*

**"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.**

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					(RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	(RECOMMENDED)	Ensuing Fiscal Year NOT RECOMMENDED
	2003 Highway Truck	2,7			105000		105000	
	2003 Blacktop Upgrade	2,8	125000	125000	179500		179500	
	2003 Gravel Road Upgrade	2,9	25000	25000	25000		25000	
	2003 Fire Safety	2,10	5000	0	5000		5000	
	2003 Police Cruiser	2,11			25000		25000	
	2003 Millwood Fence	2,13			7400		7400	
	2003 Computer Upgrade	2,14			12000		12000	
	SUBTOTAL 3 RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX	358900	XXXXXXXXXX	358900	
							XXXXXXXXXX	

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3120	Land Use Change Taxes	2	27000	32236	10000
3180	Resident Taxes	2			
3185	Timber Taxes	2	29000	37908	25000
3186	Payment in Lieu of Taxes	2	368	368	350
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes	2	25000	21386	20000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)	2	276	276	350
<b>LICENSES, PERMITS &amp; FEES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees	2	240000	255879	250000
3230	Building Permits	2	5000	6750	5000
3290	Other Licenses, Permits & Fees	2	4000	2900	3000
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>				
<b>FROM STATE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3351	Shared Revenues	2	7920	15641	15600
3352	Meals & Rooms Tax Distribution	2	45606	45606	45606
3353	Highway Block Grant	2	94430	94430	94500
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Fed Forest Land Reimburse	2	47		47
3357	Flood Control Reimbursement				
3359	Other (Ash Landfil/Bridge Income)	2	7046	2497	311725
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3401-3406	Income from Departments	2	17000	29464	25000
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3501	Sale of Municipal Property	2	9000	19089	1000
3502	Interest on Investments	2	2500	7324	7000
3503-3509	Other				
<b>INTERFUND OPERATING TRANSFERS IN</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				



1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds	2	143025	158161	99400
3916	From Trust & Agency Funds	2	2000		2488
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
	Amounts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			659218	729915	916066
			145025	158161	101888

\*\*BUDGET SUMMARY\*\*

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from pg. 5)	1282631	1187295	1184758
SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6)		456250	424250
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6)	407525	358900	358900
TOTAL Appropriations Recommended	1690156	2002445	1967908
Less: Amount of Estimated Revenues & Credits (from above)	659218	916066	916066
Estimated Amount of Taxes to be Raised	1030938	1086379	1051842

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$194,778  
(See Supplemental Schedule With 10% Calculation)



## Notes

[illegible]

# TOWN OF SUTTON

## State of New Hampshire

### TOWN MEETING MINUTES

#### MARCH 14, 2001

The Assistant Moderator, Robert Wright, called the meeting to order at 7 o'clock in the afternoon. Assistant Moderator Wright led the Pledge of Allegiance and held a moment of silence for those residents no longer with us and those lost in the 9/11 tragedy. Assistant Moderator Wright explained the rules of conduct for the meeting.

**Article 1:** Assistant Moderator Wright announced the results of the election of Town Officers. Results on a later page.

Assistant Moderator Wright announced the results of the Kearsarge School District Ballot.

Assistant Moderator Wright administered the oath of office to the newly elected Town Officials that were present.

At this time, the selectmen presented two employee awards: The first was a State of New Hampshire award, Senior Road Scholar, to Sutton's Road Agent, Paul Parker. The second award was to the employee of the decade, Herman Foster. The Selectmen thanked both men for their dedicated service to the Town of Sutton.

Assistant Moderator Wright relinquished the floor to Chief Darrel Palmer. Chief Palmer thanked the Ladies Auxiliary, the Highway Department, the Police Department, the Rescue Squad and the Fire Department for all their hard work and for volunteering so much of their time to the Town of Sutton. Assistant Moderator Wright thanked Chief Palmer for all of his efforts especially at the site of a recent accident in which he was instrumental in saving a life.

Assistant Moderator Wright thanked the Selectmen and the Budget Committee for their efforts in putting together the town warrant.

The results of Article 2 were not read at town meeting. The results are as follows:

**Article 2:** Are you in favor of the adoption of Amendment 1 as proposed by the Board of Selectmen for the Sutton Zoning Ordinance. Under the amendment, a building or structure on a non-conforming lot (one that is too small and/or has insufficient frontage) may be altered or expanded provided the new construction meets all setback requirements. At present a special exception is required.

Amendment 1 provides:  
(DELETE THE CONTENTS OF ARTICLE III, Section G-3 and REPLACE with the following:  
Any building or structure on a lot that is not contiguous to another lot owned by the same party and that has less then the prescribed minimum area or frontage may be enlarged, altered or extended provided that all other regulations of this Ordinance are met and the lot, before the adoption of the requirements which have made it non-conforming, was:

- (a) lawfully laid out by plan or deed duly recorded in the Merrimack County Registry of Deed; or
- (b) shown on an approved subdivision recorded in the Merrimack County Registry of Deed; or
- (c) otherwise exempt from such regulations by the provisions of statute, and provided that such lot conforms to the area and frontage requirements of the zoning ordinance applicable at the time of said recording or approval.)

**Not Recommended by the Planning Board.**

YES      229      NO      111

Motion of Darrel Palmer to dispense with the reading of the Town Warrant, seconded by Chris Rowe. Motion carried by voice vote.

The Assistant Moderator read Article 3 but refrained from reading line by line.

**Article 3:** To see if the Town will vote to raise and appropriate the sum of One Million One Hundred Forty Nine Thousand One Hundred and Six Dollars (\$1,149,106.00) which represents the operating budget. Said sum does not include amounts appropriated in other warrant articles.

4130 Executive .....	\$ 89,884.00
4140 Election & Registration .....	\$ 2,168.00
4150 Financial Administration .....	\$ 66,370.00
4152 Revaluation of Property .....	\$ 8,000.00
4153 Legal Expense .....	\$ 32,000.00
4155 Personnel Administration .....	\$ 78,095.00
4191 Planning Board .....	\$ 3,610.00
4192 Zoning Board .....	\$ 4,645.00
4194 General Government Buildings .....	\$ 24,500.00
4195 Cemeteries .....	\$ 9,000.00
4196 Insurance .....	\$ 45,828.00
4197 Advertising & Regional Association .....	\$ 1,466.00
4210 Police Department .....	\$152,108.00



4215 Ambulance .....	\$ 6,000.00
4220 Fire Department .....	\$ 18,000.00
4240 Building Inspection .....	\$ 4,000.00
4290 Emergency Management .....	\$ 800.00
4299 Dispatching Services .....	\$ 11,039.00
4312 Highway Department .....	\$399,931.00
4313 Bridges .....	\$ 3,000.00
4316 Street Lighting .....	\$ 6,860.00
4324 Solid Waste Disposal .....	\$123,133.00
4411 Health Administration .....	\$ 850.00
4415 Health Agencies .....	\$ 3,938.00
4442 Direct Assistance .....	\$ 5,000.00
4443 Welfare Administration .....	\$ 5,738.00
4520 Culture & Recreation .....	\$ 3,563.00
4550 Library .....	\$ 10,792.00
4583 Patriotic Purposes .....	\$ 700.00
4611 Conservation Commission .....	\$ 3,760.00
4711 Principal – Long Term Bonds and Notes .....	\$ 16,295.00
4721 Interest – Long Term Bonds and Notes .....	\$ 3,833.00
4723 Interest on Tax Anticipation Notes .....	\$ 4,200.00

Darrel Palmer moved to accept Article 3 as printed, seconded by Donald Rowe.

Bill Curless moved to amend Article 3, Line #4313 Bridges to \$10,275 increasing the item by \$7,275. Explanation, \$7,275 additional monies needed for the Roby Road Bridge. Amendment seconded by Bud Nelson.

### **Amendment to Article 3 carried by voice vote.**

The Assistant Moderator reread Article 3 as amended.

4130 Executive .....	\$ 89,884.00
4140 Election & Registration .....	\$ 2,168.00
4150 Financial Administration .....	\$ 66,370.00
4152 Revaluation of Property .....	\$ 8,000.00
4153 Legal Expense .....	\$ 32,000.00
4155 Personnel Administration .....	\$ 78,095.00
4191 Planning Board .....	\$ 3,610.00
4192 Zoning Board .....	\$ 4,645.00
4194 General Government Buildings .....	\$ 24,500.00
4195 Cemeteries .....	\$ 9,000.00
4196 Insurance .....	\$ 45,828.00
4197 Advertising & Regional Association .....	\$ 1,466.00
4210 Police Department .....	\$152,108.00
4215 Ambulance .....	\$ 6,000.00

4220 Fire Department .....	\$ 18,000.00
4240 Building Inspection .....	\$ 4,000.00
4290 Emergency Management .....	\$ 800.00
4299 Dispatching Services .....	\$ 11,039.00
4312 Highway Department .....	\$399,931.00
4313 Bridges .....	\$ 10,275.00
4316 Street Lighting .....	\$ 6,860.00
4324 Solid Waste Disposal .....	\$123,133.00
4411 Health Administration .....	\$ 850.00
4415 Health Agencies .....	\$ 3,938.00
4442 Direct Assistance .....	\$ 5,000.00
4443 Welfare Administration .....	\$ 5,738.00
4520 Culture & Recreation .....	\$ 3,563.00
4550 Library .....	\$ 10,792.00
4583 Patriotic Purposes .....	\$ 700.00
4611 Conservation Commission .....	\$ 3,760.00
4711 Principal – Long Term Bonds and Notes .....	\$ 16,295.00
4721 Interest – Long Term Bonds and Notes .....	\$ 3,833.00
4723 Interest on Tax Anticipation Notes .....	\$ 4,200.00

**Article 3 as amended carried by voice vote.**

The Assistant Moderator read Article 4.

**Article 4:** To see if the Town will vote to raise and appropriate the sum of One Hundred and Three Thousand Two Hundred and Fifty Dollars (\$103,250.00) to be added to various Capital Reserve Funds previously established as follows:

Police Cruiser .....	\$ 12,000.00
Town Bridges .....	\$ 25,000.00
Forest Fire Equipment .....	\$ 250.00
Ambulance Replacement .....	\$ 2,000.00
Highway Garage Addition .....	\$ 25,000.00
Highway Department Pickup Truck .....	\$ 6,000.00
Computer Technology Upgrade .....	\$ 2,000.00
Legal Fees .....	\$ 9,000.00
Highway Grader .....	\$ 10,000.00
Highway Loader .....	\$ 10,000.00
Town History .....	\$ 2,000.00

**Recommended by the Selectmen. Recommended by the Budget Committee**

Motion by Darrel Palmer to accept Article 4, second Bud Nelson.

**Article 4 carried by voice vote.**

The Assistant Moderator read Article 5.

**Article 5:** To see if the Town will vote to establish a Non-Capital Reserve Fund under the provisions of RSA 35:1-c for the purpose of establishing an expendable fund to be known as the Highway Emergency Fund, and to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be placed into this fund, and to further appoint the Selectmen as agents to expend said fund. **Recommended by the Selectmen. Recommended by the Budget Committee.**

Motion by Bud Nelson to accept Article 5, second Phil Buteau.

Discussion ended.

Darrel Palmer called the question.

**Article 5 carried by voice vote.**

The Assistant Moderator read Article 6.

**Article 6:** To see if the Town will vote to establish a Non-Capital Reserve Fund under the provisions of RSA 35:1-c for the purpose of establishing an expendable fund known as the Milfoil Fund to be used for the purpose of emergency mitigation of milfoil in Sutton water bodies, and to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed into this fund, and to further appoint the Selectmen as agents to expend said fund. **Recommended by the Selectmen. Not Recommended by the Budget Committee.**

Motion by Charlie Ash to accept Article 6, second Roger Wells.

The Budget Committee and many residents expressed their concerns and support for this article.

Discussion ended.

Darrel Palmer called the question.

The Assistant Moderator reread Article 6.

**Article 6 carried by voice vote.**

The Assistant Moderator read Article 7.

**Article 7:** To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 known as the Fire Forestry Vehicle Fund to be used for the purpose of purchasing a Fire Forestry Vehicle for the Sutton Volunteer Fire Association and to raise and appropriate up to Sixteen Thousand Dollars (\$16,000) to be placed in this fund: Ten Thousand Dollars of this Fund is to come from general taxation and the balance is to come from the sale of the existing



1963 F-750 Ford Forestry Fire Truck and volunteer fund raising efforts, and to further appoint the Selectmen as agents to expend said fund. **Recommended by the Selectmen. Recommended by the Budget Committee.**

Motion by Bud Nelson to accept Article 7, second Darrel Palmer.  
Discussion ended.

**Article 7 carried by voice vote.**

The Assistant Moderator read Article 8.

**Article 8:** To see if the Town will vote to raise and appropriate the sum of up to Twenty One Thousand Twenty Five Dollars (\$21,025) for the purpose of purchasing a Chipper and to fund this appropriation by authorizing the withdrawal of Five Thousand Fifty One Dollars and Seventy Seven Cents (\$5,051.77) and accumulated interest up to Twenty Five Dollars (\$25.00) from the Chipper Capital Reserve Fund established in 2001 for that purpose and to discontinue said fund; and further to authorize the withdrawal of up to Fifteen Thousand Nine Hundred and Forty Eight Dollars and Twenty Three Cents (\$15,948.23) from the Highway Equipment Capital Reserve Fund established in 1993 for that purpose. No amount is to be raised by General Taxation.

Motion by Darrel Palmer to accept Article 8, second Bud Nelson.  
Discussion ended.

**Article 8 carried by voice vote.**

The Assistant Moderator read Article 9.

**Article 9:** To see if the Town will vote to raise and appropriate the sum of One Hundred and Twenty Five Thousand Dollars (\$125,000) to upgrade blacktop town roads.

Motion by Carroll "Pete" Thompson to accept Article 9, second Darrel Palmer.  
Discussion ended.

**Article 9 carried by voice vote.**

The Assistant Moderator read Article 10.

**Article 10:** To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) for the purpose of upgrading gravel town roads.

Motion by Carroll "Pete" Thompson to accept Article 10, second Nelda Coulter-Smith.  
Discussion ended.

Carroll "Pete" Thompson called the question.

**Article 10 carried by voice vote.**

The Assistant Moderator read Article 11.

**Article 11:** To see if the Town will vote to raise and appropriate the sum of Ninety Thousand Dollars (\$90,000) for the purchase of a Six-Wheel Dump Truck for the Highway Department.

Motion by Donald Rowe to accept Article 11, second Carroll "Pete" Thompson.

Tom Brooks moved to amend Article 11 to \$80,500 decreasing the item by \$9,500. Explanation, bids came in lower. Amendment seconded by Bill Curless.

**Amendment to Article 11 carried by voice vote.**

John Biewener moved to amend Article 11 to take \$30,000 from the capital reserve fund for this purpose. Amendment seconded by Norman Forand.

This motion failed on a hand count of    **Yes**        **40**        **No**        **55**

The Assistant Moderator reread Article 11 as amended.

To see if the Town will vote to raise and appropriate the sum of Eighty Thousand Five Hundred Dollars (\$80,500) for the purchase of a Six-Wheel Dump Truck for the Highway Department.

**Article 11 as amended carried by voice note.**

The Assistant Moderator read Article 12.

**Article 12:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to upgrade fire safety equipment for the Fire Department.

Motion by Jean LaChance to accept Article 12, second William Bizzaro, Jr.

Discussion ended.  
Tom Paul called the question.

**Article 12 carried by voice vote.**

The Assistant Moderator read Article 13.

**Article 13:** To see if the Town will vote to change the purpose of the Solid Waste/Transfer Station Fund for the purpose of repairs, replacements, improvements and the acquisition of equipment and vehicles at the Solid Waste/Recycling Facility. **(2/3 vote required). Recommended by the Selectmen. Recommended by the Budget Committee.**

Motion by Darrel Palmer to accept Article 12, second Betsy Forsham.  
Discussion ended.  
Call for the question made.

The Assistant Moderator reread Article 13.

**Article 13 carried by voice vote, Assistant Moderator declared 2/3 vote reached.**

The Assistant Moderator read Article 14.

**Article 14:** To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) for the purpose of purchasing a Four-Wheel Drive Backhoe for the Solid Waste Facility and to fund this appropriation through the withdrawal of Forty Thousand (\$40,000) from the Solid Waste Transfer Station Capital Reserve Fund established in 1982 and modified in 2002 for that purpose. No amount is to be raised from general taxation.

Motion by Darrel Palmer to accept Article 14, second Carroll "Pete" Thompson.  
Discussion ended.

**Article 14 carried by voice vote.**

The Assistant Moderator read Article 15.

**Article 15:** To see if the Town will vote to raise and appropriate the sum of One Hundred and Twenty Thousand Dollars (\$120,000) for the purpose of acquiring appraisal software and performing a complete revaluation of the Town starting in 2002 to be completed in 2003; and to authorize the withdrawal of Eighty Two Thousand Dollars (\$82,000) from the Revaluation Capital Reserve Fund established in



1996. The balance of Thirty Eight Thousand Dollars (\$38,000) is to be raised from general taxation.

Motion by Bud Nelson to accept Article 15, second Norman Forand.

Bill Curless moved to amend Article 15 to \$105,000 decreasing the item by \$15,000 with \$23,000 to be raised from general taxation instead of \$38,000, second Norman Forand.

**Amendment to Article 15 carried by voice vote.**

The Assistant Moderator reread Article 15 as amended.

**Article 15 as amended carried by voice vote.**

The Assistant Moderator read Article 16.

**Article 16:** To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) for the purpose of replacing the existing (dry) well at the Highway Department with an artesian well and pump system.

Motion by Chris Rowe to accept Article 16, second Cory Cochran

Discussion ended

Darrel Palmer called the question.

**Article 16 carried by voice vote.**

**Article 17:** To transact any other business which may legally come before the meeting.

It was moved by Darrel Palmer to adjourn the annual meeting.

Meeting adjourned at 8:30pm.

*Janet E. Haines*

Town Clerk

# **The Mercier Group**

*a professional corporation*

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## **INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS**

To the Members of the Board of Selectmen  
Town of Sutton, New Hampshire  
Sutton, New Hampshire

In planning and performing our audit of the Town of Sutton, New Hampshire for the year ended December 31, 2002, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all report-

able conditions that are also considered to be material weaknesses as defined above.

We are pleased to report that, during the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or record keeping practices. In these instances, we made specific recommendations or provided instruction to those individuals involved during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration as a resource for improving operations. It is not intended and should not be used for any other purpose.

*Paul J. Mercier, Jr. CPA*

**The Mercier Group**, *a professional corporation*

January 31, 2003



# **The Mercier Group**

## *a professional corporation*

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### **INDEPENDENT AUDITOR'S REPORT ON FINANCIAL PRESENTATION**

To the Members of the Board of Selectmen  
Town of Sutton, New Hampshire  
Sutton, New Hampshire

We have audited the accompanying general-purpose financial statements of the Town of Sutton as of and for the year ended December 31, 2002, as listed in the table of contents. These financial statements are the responsibility of management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Sutton, New Hampshire, as of December 31, 2002, and the results of its operations and the cash flows of its proprietary fund types and nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general-purpose financial statements taken as a whole. The combining and individual fund financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of the Town of Sutton, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general-purpose financial statements taken as a whole.

*Paul J. Mercier, Jr. CPA*

**The Mercier Group**, *a professional corporation*

January 31, 2003

# 2002 Tax Rate Calculation

## TOWN/CITY: SUTTON

Gross Appropriations	1,690,156.00
Less: Revenues	794,641.00
Less: Shared Revenues	7,793.00
Add: Overlay	9,856.00
War Service Credits	16,800.00

Net Town Appropriation	914,378.00	
Special Adjustment	0.00	
Approved Town/City Tax Effort	914,378.00	<b>TOWN RATE</b>
		<b>7.71</b>

## SCHOOL PORTION

Net Local School Budget (Gross Approp.- Revenue)	0.00	
Regional School Apportionment	2,127,672.00	
Less Adequate Education Grant	(394,408.00)	
State Education Taxes	(679,667.00)	
Approved School(s) Tax Effort	1,053,597.00	<b>LOCAL SCHOOL RATE</b>
		<b>8.88</b>

## STATE EDUCATION TAXES

Equalized Valuation (no utilities ) x	5.80	
117,183,881	679,667.00	<b>STATE SCHOOL RATE</b>
Divide by Local Assessed Valuation (no utilities)		<b>5.80</b>
117,242,546		
Excess State Education Taxes - Remitted to State	0.00	

## COUNTY PORTION

Due to County	313,295.00	
Less: Shared Revenues	(1,390.00)	
Approved County Tax Effort	311,905.00	<b>COUNTY RATE</b>
		<b>2.63</b>

**TOTAL RATE**  
**25.02**

Total Property Taxes Assessed	2,959,547.00
Less: War Service Credits	(16,800.00)
Add: Village District Commitment(s)	0.00
<b>Total Property Tax Commitment</b>	<b>2,942,747.00</b>

## PROOF OF RATE

Net Assessed Valuation		Tax Rate	Assessment
State Education Tax (no utilities)	117,242,546.00	5.80	679,667.00
All Other Taxes	118,602,487.00	19.22	2,279,880.00
			2,959,547.00



# 2002 Tax Rate Calculation

## Analysis of Values Assigned to Local and Cooperative School Districts

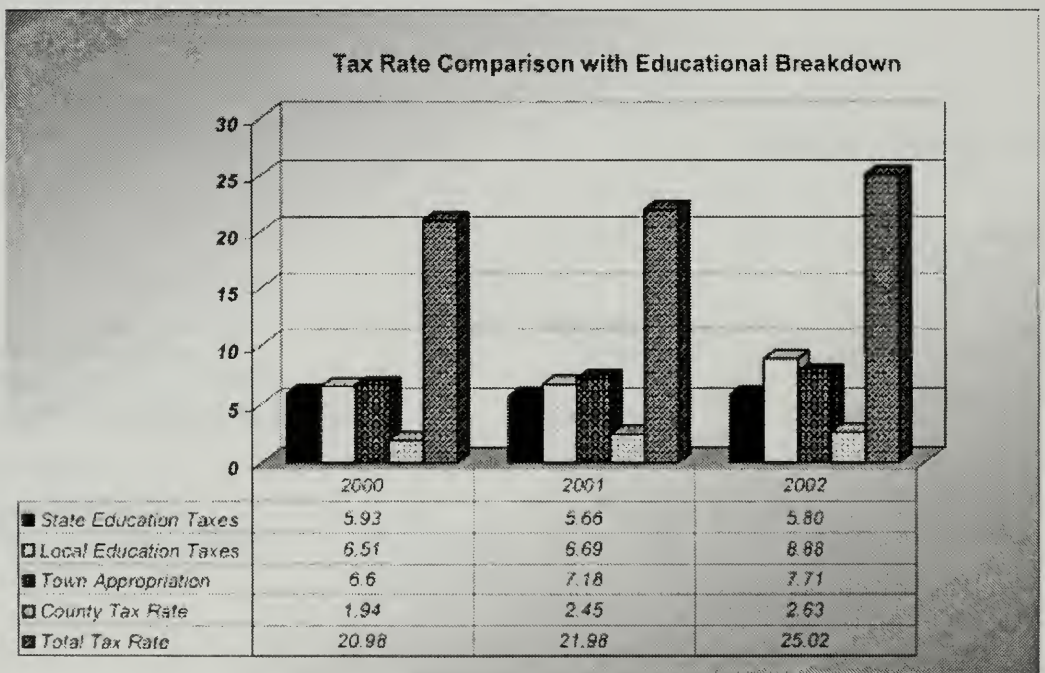
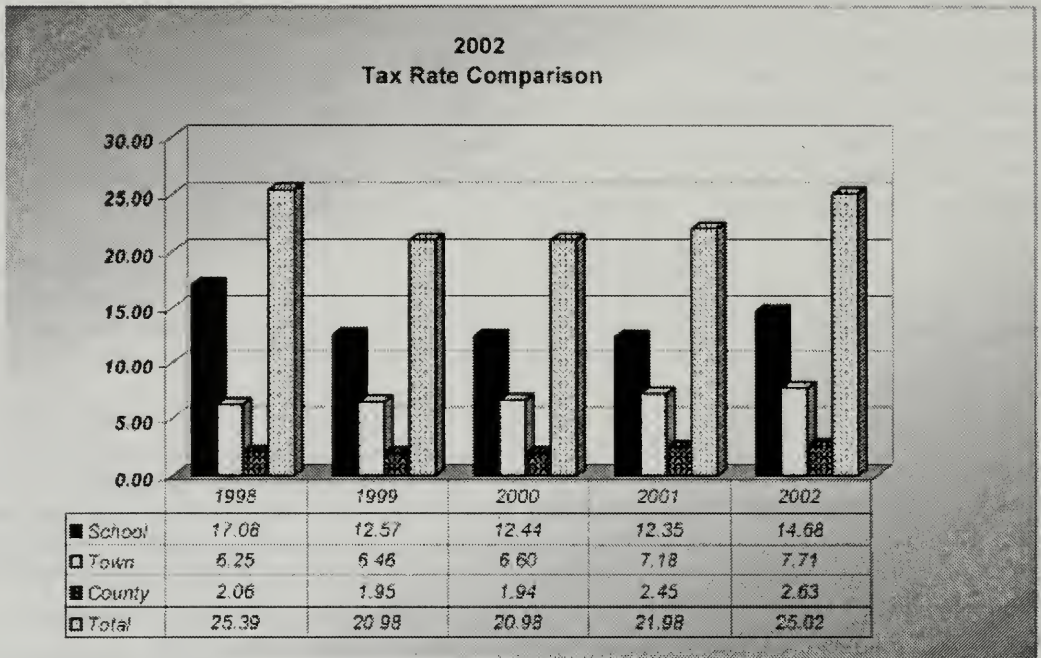
Kearsarge

Total

Cost of Adequate Education	1,074,075.00
Percent of Towns Cost for Adequate Education	100%
Adequate Education Grant	<b>394,408.00 State Pays Directly</b>
District's Share - Retained State Tax	679,667.00
Excess State Taxes	0.00
Total State Taxes	679,667.00
Local Education Tax	1,053,597.00

The cost of an adequate education is determined by the Department of Education based on weighted average daily membership in residence each school district. Each school district's percentage of total is then calculated. Each percentage is then multiplied by the Town's share of the state education tax amount to allocate a portion of the state education taxes to each school district. The Difference between the adequate education for each school district and each school district's share of the state education taxes becomes the adequate education grant for each school district.

# Sutton Tax Rate Comparison



# Summary of Inventory Valuation

<b>LAND</b>	Lines 1 A, B, C, D & E List all improved and unimproved land - include wells, septic & paving	<b>NUMBER OF ACRES</b>	<b>2002 ASSESSED VALUATION BY CITY/TOWN</b>
<b>BUILDINGS</b>	Lines 2 A, B & C List all buildings		

## 1. VALUE OF LAND ONLY - Exclude Amount Listed In Lines 3A 1, 2 & 3, 3B & 4

A. Current Use (At Current Use Values) RSA 79-A (See Instruction #1)	17543.46	\$1,521,135
B. Conservation Restriction Assessment (At Current Use Values) RSA 79-B	572.73	\$42,369
C. Discretionary Easement RSA 79-C	0.00	\$0
D. Residential Land (Improved and Unimproved Land)	5478.08	\$41,578,107
E. Commercial/Industrial Land (Do Not include Public Utility Land)	494.09	\$2,442,805
F. Total of Taxable Land (Sum of Lines 1A + 1B + 1C + 1D + 1E)	24088.36	\$45,584,416
G. Tax Exempt & Non-Taxable Land	1736.39	\$4,859,626

## 2. VALUE OF BUILDINGS ONLY - Exclude Amounts Listed on Lines 3A 1, 2 & 3 & 3B

A. Residential	\$65,339,405
B. Manufactured Housing as defined in RSA 674:31	\$109,980
C. Commercial/Industrial (DO NOT Include Public Utility Buildings)	\$6,398,745
D. Total of Taxable Buildings (Sum of lines 2A + 2B + 2C)	\$71,848,130
E. Tax Exempt & Non-Taxable Buildings	\$9,922,600

## 3. PUBLIC UTILITIES (see RSA 83-F:1 V for complete definition)

A. Public Utilities	A.1.	\$1,359,941
(Real estate/buildings/structures/machinery/dynamos/apparatus/poles/ wires/fixtures of all kinds and descriptions/pipelines etc.)	A.2.	\$0
	A.3.	\$0
B. Other Public Utilities	B.	\$0

## 4. MATURE WOOD and TIMBER RSA 79:5

5. VALUATION BEFORE EXEMPTIONS (Total of Lines 1F + 2D + 3A 1, 2 & 3, + 3B + This figure represents the gross sum of all taxable property in your municipality.	\$118,792,487
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### # Granted

6. Certain Disabled Veterans RSA 72:36 - a (Paraplegic & Double Amputees Owning Specially Adapted Homesteads with V.A. As	0	\$0
7. Improvements to Assist Persons with Disabilities RSA 72:37 - a	0	\$0
8. School Dining/Dormitory/Kitchen Exemption RSA 72:23 IV (Standard Exemption Up To \$150,000 for each)	0	\$0
9. Water and Air Pollution Control Exemptions RSA 72:12 - a	0	\$0
10. MODIFIED ASSESSED VALUATION OF ALL PROPERTIES (Sum of Line 5 minus Lines 6, 7, 8 & 9) This figure will be used for calculating the total equalized value for your municipality.)		\$118,792,487
11. Blind Exemption RSA 72:37	0	\$0
12. Elderly Exemption RSA 72:39 - a & b	13	\$190,000
13. Disabled Exemption RSA 72:37 - b	0	\$0
14. Wood-Heating Energy Systems Exemption RSA 72:70	0	\$0
15. Solar Energy Exemption RSA 72:62	0	\$0
16. Wind Powered Energy Systems Exemption RSA 72:66	0	\$0
17. Additional School Dining/Dormitory/Kitchen Exemptions RSA 72:23 IV	0	\$0
18. TOTAL DOLLAR AMOUNT OF EXEMPTIONS (Sum of Lines 11 thru 17)		\$190,000
19. NET VALUATION ON WHICH THE TAX RATE FOR MUNICIPAL, COUNTY & LOC EDUCATION TAX IS COMPUTED (Line 10 minus Line 18)		\$118,602,487
20. Less Public Utilities (Line 3A 1, 2, & 3) Do NOT include the value of OTHER public utilities listed in L		\$1,359,941
21. NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED (Line 19 minus Line 20)		\$117,242,546



# Summary of Inventory Valuation

**UTILITY SUMMARY: ELECTRIC, GAS, OIL, PIPELINE, WATER & SEWER RSA 83-F**

List by individual company/legal entity the valuation of operating plants employed in the production, distribution, and transmission of electricity, gas pipeline, water and petroleum products. Include ONLY the names of the companies listed on the Instruction Sheets. (See Instruction & Utilities Tabs)

<b>SECTION A: LIST ELECTRIC COMPANIES, GENERATING PLANTS, ETC.</b> (Attach additional sheet if needed.) (See Instruction Tab & Utilities - A Tab)	<b>2002 VALUATION</b>
Name NH Electric Cooperative	\$81,342
Name Public Service Co. of NH	\$1,278,599
Name	\$0
Name	\$0
Name	\$0
Name	\$0
Name	\$0
Name	\$0
Name	\$0
Name	\$0
<b>A.1 TOTAL OF ALL ELECTRIC COMPANIES LISTED IN THIS SECTION</b> (See Utilities - A Tab for the names of the limited number of companies)	<b>\$1,359,941</b>

<b>GAS, OIL &amp; PIPELINE COMPANIES</b>	
Name	\$0
Name	\$0
Name	\$0
<b>A2. TOTAL OF ALL GAS, OIL &amp; PIPELINE COMPANIES LISTED:</b> (See Utilities - A Tab for the names of the limited number of companies)	<b>\$0</b>

<b>WATER &amp; SEWER COMPANIES</b>	
Name	\$0
Name	\$0
Name	\$0
<b>A3. TOTAL OF ALL WATER &amp; SEWER COMPANIES LISTED.</b> (See Utilities - A Tab for the names of the limited number of companies)	<b>\$0</b>

<b>SECTION B: LIST OTHER UTILITY COMPANIES</b> (Exclude telephone companies). (Attach additional sheet if needed.) (See Instruction & Utilities - B Tab)	<b>2002 VALUATION</b>
Name	\$0
Name	\$0
Name	\$0
Name	\$0
Name	\$0
Name	\$0
Name	\$0
Name	\$0
Name	\$0
Name	\$0
<b>TOTAL OF ALL OTHER COMPANIES LISTED IN THIS SECTION B.</b> (See Utilities - B Tab for the names of the limited number of companies)	<b>\$0</b>

# Summary of Inventory Valuation

TAX CREDITS	LIMITS	*NUMBER OF INDIVIDUALS	ESTIMATED TAX CREDITS
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty. RSA 72:35	\$700	0	\$0
	\$1,400	5	\$7,000
Other war service credits. RSA 72:28	\$50	0	\$0
	\$100	98	\$9,800
TOTAL NUMBER AND AMOUNT		103	\$16,800

\*If both husband & wife qualify for the credit they count as 2.

\*If someone is living at a residence as say brother & sister, and one qualifies count as 1, not one-half.

TAX INCREMENT FINANCING DISTRICTS RSA 162-K (See TIFS Tab for instructions)	TIF #1	TIF#2	TIF#3	TIF#4
Date of Adoption				
Original assessed value	\$0	\$0	\$0	\$0
+ Unretained captured assessed value	\$0	\$0	\$0	\$0
= Amounts used on page 2 (tax rates)	\$0	\$0	\$0	\$0
+ Retained captured assessed value	\$0	\$0	\$0	\$0
Current assessed value	\$0	\$0	\$0	\$0

LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAX Amounts listed below should not be included in assessed valuation column on page 2.	MUNICIPALITY	LIST SOURCE(S) OF PAYMENT In Lieu of Taxes
State & Federal Forest Land, Recreation, and/or Flood Control Land from MS-4, acct. 3356 & 3357.	\$48	
Other from MS-4, acct. 3186	\$368	Otter Lane Hyro – Payment in Lieu of Taxes
Other from MS-4, acct. 3186	\$0	
Other from MS-4, acct. 3186	\$0	
Other from MS-4, acct. 3186	\$0	
Other from MS-4, acct. 3186	\$0	
TOTALS	\$416	

# Summary of Inventory Valuation

ELDERLY EXEMPTION REPORT - RSA 72:39-a						
NUMBER OF FIRST TIME FILERS GRANTED ELDERLY EXEMPTION FOR THE CURRENT YEAR		PER AGE CATEGORY	TOTAL NUMBER OF INDIVIDUALS GRANTED AN ELDERLY EXEMPTION FOR THE CURRENT YEAR & TOTAL AMOUNT OF EXEMPTION GRANTED			
AGE	NUMBER	AMOUNT PER INDIVIDUAL	AGE	NUMBER	MAXIMUM ALLOWABLE EXEMPTION AMOUNT	TOTAL ACTUAL EXEMPTION
65 - 74	2	\$10,000	65 - 74	5	\$50,000	\$50,000
75 - 79	0	\$15,000	75 - 79	4	\$60,000	\$60,000
80 +	0	\$20,000	80 +	4	\$80,000	\$80,000
			TOTAL	13	\$190,000	\$190,000

CURRENT USE REPORT - RSA 79-A				
	TOTAL NUMBER ACRES RECEIVING CURRENT USE ASSESSMENT	ASSESSED VALUATION	OTHER CURRENT USE STATISTICS	TOTAL NUMBER OF ACRES
FARM LAND	511.47	\$159,404	RECEIVING 20% RECREATION ADJUSTMENT	7965.70
FOREST LAND	13723.13	\$1,229,979	REMOVED FROM CURRENT USE DURING CURRENT YEAR	7.86
FOREST MANAGED	2502.74	\$122,489		TOTAL NUMBER
UNPRODUCTIVE	25.15	\$316		
WET LAND	780.97	\$8,947		
TOTAL	17543.46	\$1,521,135	TOTAL NUMBER OF OWNERS IN CURRENT USE	275
			TOTAL NUMBER OF PARCELS IN CURRENT USE	401

CONSERVATION RESTRICTION ASSESSMENT REPORT - RSA 79-B				
	TOTAL NUMBER ACRES RECEIVING CONSERVATION RESTRICTION	ASSESSED VALUATION	OTHER CONSERVATION RESTRICTION ASSESSMENT STATISTICS	TOTAL NUMBER OF ACRES
FARM LAND	42.14	\$10,281	RECEIVING 20% RECREATION ADJUSTMENT	265.03
FOREST LAND	235.19	\$20,132	REMOVED FROM CONSERVATION RESTRICTION DURING CURRENT YEAR	0.00
FOREST MANAGED	251.40	\$11,462		TOTAL NUMBER
UNPRODUCTIVE	0.00	\$0		
WET LAND	44.00	\$494		
TOTAL	572.73	\$42,369	TOTAL NUMBER OF OWNERS IN CONSERVATION RESTRICTION	7
			TOTAL NUMBER OF PARCELS IN CONSERVATION RESTRICTION	16

\*Includes nontaxable

DISCRETIONARY EASEMENTS - RSA 79-C			
TOTAL NUMBER OF ACRES IN DISCRETIONARY EASEMENTS	TOTAL NUMBER OF OWNERS GRANTED DISCRETIONARY EASEMENTS	DESCRIPTION OF DISCRETIONARY EASEMENTS GRANTED: (ie.: Golf Course, Ball Park, Race Track, etc.)	
0.00	0	DESCRIPTION	
ASSESSED VALUATION		DESCRIPTION	
\$0		DESCRIPTION	
		DESCRIPTION	



# Town of Sutton Balance Sheet

## December 31, 2002

### Assets

Cash & Investments in hands of Treasurer:

Cash in Checking	281,931.13	
Citizen's Bank Municipal Investment Account	453,343.14	
New Hampshire Public Deposit Investment Pool	52,793.01	
Conservation Commission	64,738.42	
King Hill Reservation	1,396.86	
Cash in performance deposits	<u>1,129.43</u>	855,331.99

Capital & Non-Capital Reserve Funds:

Town Bridges	79,818.38	
Forest Fire Equipment	2,529.72	
Solid Waste/Transfer Station	1,986.37	
Cemeteries	7,556.76	
Legal Fees	15,479.20	
Highway Department Equipment	45,247.03	
Police Cruiser	24,314.69	
Revaluation	3,013.21	
Recycling Facility	48,371.60	
Sutton Rescue Vehicle	15,959.59	
Highway Garage Addition	117,600.86	
Highway Pick-up Truck	6,235.89	
Town Office Technology	7,282.36	
Highway Grader	11,067.15	
Highway Loader	11,067.15	
Town History	7,135.87	
Highway Emergency Equipment	2,008.45	
Forest Fire Vehicle	<u>5,020.98</u>	411,695.26

Uncollected Taxes:

Levy of 2002	242,169.84
Levies of prior years	3,290.94

Unredeemed Taxes:

Levies of 2001	31,744.00	
Levies of 2000	16,963.26	
Levies of prior years	11,645.30	
Allowance for uncollectible taxes	<u>(25,000.00)</u>	280,813.34

Miscellaneous receivables 14.83

Police Department Receivables 2,700.00

Funding for Roby Road Bridge Repairs

Due from the State of New Hampshire	<u>165,058.06</u>	<u>165,058.06</u>
		<u><u>1,715,613.48</u></u>

# Town of Sutton Balance Sheet

## December 31, 2002

### Liabilities and Equity

Accounts Payable

Encumbrances:

Roby Road Bridge:

99/14 Unspent Capital Reserve Funds	2,488.13	
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01/17 Raised by Taxation		
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00/14 Chalk Pond/Main Street Bridge Repairs	8,449.53	
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02/12 Fire Safety Equipment	5,000.00	
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02/15 Revaluation	30,000.00	
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Conservation Commission		45,937.66
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Conservation Commission - 50% of Land Use

Change Taxes due upon collection		64,738.42
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King Hill Reservation		11,000.00
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Performance Deposits		1,396.86
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Due to School District		1,129.43
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Capital Reserve Funds		692,264.00
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		411,695.26
--	--	------------

		1,228,161.63
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Unreserved Fund Balance		487,451.85
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		1,715,613.48
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		1,715,613.48
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# Report from the Town Clerk and Tax Collector's Office

**F**or those of you who are not aware, Marjorie Friel retired at the end of February 2002. Mrs. Friel had been Town Clerk and Tax Collector since December of 1998. Prior to being the Town Clerk and Tax Collector, she was the Deputy Town Clerk and Tax Collector since the spring of 1993. We all wish Marjorie well in her retirement and new endeavors. I was appointed March 1, 2002 to serve until the Town Election in March of 2003. There is one year remaining on Mrs. Friel's unfulfilled three-year term.

I want to thank the residents and employees of the Town of Sutton for making my transition into this position so enjoyable. It has been fun getting to know everyone.

In April of 2002, the hours changed at the Town Clerk Tax Collectors office to the following: Monday, 12 noon to 7 p.m., Tuesday, Wednesday, Thursday – 8 am to 4 p.m. and the last Saturday of every month from 9 a.m. to 1 p.m.

Motor vehicle registrations increased \$16,445 over the previous year. In July of 2002, the Department of Motor Vehicles increased the number of characters in vanity plates from six to seven. Tax Collection for the Property Tax Year 2002 was at 93% as of December 31, 2002.

If we can be of any service, please feel free to contact the office during business hours.

Respectfully submitted:

*Janet E. Haines, Town Clerk and Tax Collector*

*Mary Kay Huntoon, Deputy Town Clerk and Tax Collector*



# Report of the Town Clerk

for the period January 1, 2002  
to December 31, 2002

Received for Motor Vehicle Permits .....	\$ 255,879.33
Remitted to Treasurer .....	255,879.33

Received for Motor Vehicle Title Fees .....	804.00
Remitted to Treasurer .....	804.00

Received for Dog Licenses .....	1,956.00
Remitted to Treasurer .....	1,956.00

Received for Vital Statistic and Marriages .....	382.00
Remitted to Treasurer .....	382.00

Received for UCC Filings .....	693.00
Remitted to Treasurer .....	693.00

Received for Town Clerk Fees .....	4,927.00
Remitted to Treasurer .....	4,927.00

Received for Bank Service Charges .....	120.00
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Remitted to Treasurer .....	120.00
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<b>Total Collected and Remitted to Treasurer .....</b>	<b>\$ 264,761.33</b>
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Respectfully Submitted;  
*Janet E. Haines*, Town Clerk

# Report of the Trust Funds

DATE OF CREATION	NAME OF TRUST FUND Start with common trust funds	INVESTED Bank, deposits, stocks, bonds, etc.	***PRINCIPAL***				***INCOME***				GRAND TOTAL Principal & Income End of Year
			Balance Beg. Of Year	New Funds Created	Withdrawals	Balance End Of Year	Balance Beg. Of Year	Income During Year Amount	Expended During Year	Balance End of Year	
Various	126 Cemetery Trusts (Common Fund)	Perpetual Care	29,775.81			29,775.81	2,491.80	1,330.65	1,475.00	2,347.45	32,123.26
1966	Cemetery General Trust	"	12,855.00	210.00		13,065.00	815.51	562.26	525.00	852.77	13,917.77
1916	Orin Nelson	"	1,000.00			1,000.00		28.00	28.00		1,000.00
1918	John Pressey	"	1,000.00			1,000.00		28.00	28.00		1,000.00
1943	Lewis Richards	"	300.00			300.00		8.41	8.41		300.00
1967	Douglas Anderson	"	1,000.00			1,000.00		28.00	28.00		1,000.00
1971	Grace P. Nelson	"	48,560.10			48,560.10		1,359.95	1,359.95		48,560.10
1988	Ada P. Anderson	"	3,000.00			3,000.00	47.07	58.34	84.34	21.07	3,021.07
1988	F.B. Wadleigh	"	4,168.21			4,168.21	247.45	64.47	271.84	40.08	4,208.29
2000	Amelia Chapman**	"	10,000.00			10,000.00		298.55	298.55		10,000.00
1909	Mary Eaton	NHPDIP*	150.00			150.00	89.09	3.83		92.92	242.92
1916	Onn Nelson	"	1,085.00			1,085.00	1,389.39	37.18		1,426.57	2,511.57
1930	John Eaton	"	500.00			500.00	126.04	9.69		135.73	635.73
1944	Fred E. Nelson	"	2,500.00			2,500.00	657.96	47.24		705.20	3,205.20
1944	Fred E. Nelson	"	5,000.00			5,000.00	867.46	87.54	263.00	692.00	5,692.00
1966	Helena M. Wells	"	10,118.25			10,118.25	3,972.06	211.09		4,183.15	14,301.40
1989	Sutton Rescue**	Bank Deposits	4,679.81			4,679.81	1,133.35	90.06		1,223.41	5,903.22
1990	Vol. Fire Department**	"	20,540.73			20,540.73	10,891.24	686.65		11,577.89	32,118.62
1994	Forest Fire Salaries**	"	3,404.11			3,404.11	419.02	58.07		477.09	3,881.20
1994	Accrued Benefits**	"	2,542.56			2,542.56	150.03	40.91		190.94	2,733.50
	CUMULATIVE TOTALS - ALL TRUSTS		162,179.58	210.00		162,389.58	23,297.47	5,038.89	4,370.09	23,966.27	186,355.85

# Report of the Trust Funds

DATE OF CREATION	NAME OF TRUST FUND Start with common trust funds	Purpose of Trust	INVESTED Bank, deposits, stocks, bonds, etc.	***PRINCIPAL***				***INCOME***				GRAND TOTAL Principal & Income End of Year
				Balance Beg. Of Year	New Funds Created	Withdrawals	Balance End Of Year	Balance Beg. Of Year	Income During Year Amount	Expended During Year	Balance End of Year	
	CAPITAL RESERVE FUNDS											
1959	Town Bridges	CAP'L RES.	NHPDIP*	53,809.91	25,000.00		78,809.91	95.72	912.75		1,008.47	79,818.38
1980	Forest Fire Equip.	"	"	2,036.74	250.00		2,286.74	208.24	34.74		242.98	2,529.72
1982	Solid Waste/Transfer Station	"	"	41,740.95		39,776.29	1,964.66	67.85	177.57	223.71	21.71	1,986.37
1988	Cemetaries	"	"	4,759.67			4,759.67	2,685.59	111.50		2,797.09	7,556.76
1988	Legal Fees	"	"	6,332.49	9,000.00		15,332.49	13.62	133.09		146.71	15,479.20
1993	Highway Equip.	"	"	59,365.54		14,614.39	44,751.15	1,019.90	736.00	1,260.02	495.88	45,247.03
1996	Police Cruiser	"	"	11,925.48	12,000.00		23,925.48	157.76	231.45		389.21	24,314.69
1996	Revaluation	"	"	75,000.00		71,991.39	3,008.61	8,882.86	1,130.35	10,008.61	4.60	3,013.21
1996	Recycling Facility	"	"	40,000.00			40,000.00	7,657.69	713.91		8,371.60	48,371.60
1996	Rescue Vehicle	"	"	12,000.00	2,000.00		14,000.00	1,745.31	214.28		1,959.59	15,959.59
1998	Highway Garage	"	"	85,000.00	25,000.00		110,000.00	6,130.56	1,470.30		7,600.86	117,600.86
1998	Highway Pickup Truck	"	"		6,000.00		6,000.00	207.07	28.82		235.89	6,235.89
2000	Computer Upgrade	"	"	5,000.00	2,000.00		7,000.00	196.03	86.33		282.36	7,282.36
2001	Highway Grader	"	"	1,000.00	10,000.00		11,000.00	10.21	56.94		67.15	11,067.15
2001	Highway Loader	"	"	1,000.00	10,000.00		11,000.00	10.21	56.94		67.15	11,067.15
2001	Highway Chipper	"	"	5,000.00		5,000.00			18.82	70.59		
2001	Town History	"	"	5,000.00	2,000.00		7,000.00	51.77	84.10		135.87	7,135.87
2002	Hwy Emergency	NON-CAP'L RES.	"		2,000.00		2,000.00		8.45		8.45	2,008.45
2002	Milfoil	NON-CAP'L RES.	"		5,000.00		5,000.00		20.98		20.98	5,020.98
2002	Forest Fire Vehicle	CAP'L RES.	"		15,175.00	15,175.00			40.62	40.62		
	TOTAL RESERVE FUNDS			408,970.78	125,425.00	146,557.07	387,838.71	29,192.16	6,267.94	11,603.55	23,856.55	411,695.26
	TOTAL ALL FUNDS			571,150.36	125,635.00	146,557.07	550,228.29	52,489.63	11,306.83	15,973.64	47,822.82	598,051.11



# Treasurer's Report

	General Fund	Conservation Commission	King Hill Reservation	Performance Deposits	Total
Beginning Balances	815,838.06	30,082.82	1,635.18	1,626.81	849,182.87
Receipts:					
Tax Collector	3,060,038.37				3,060,038.37
Town Clerk	264,958.33				264,958.33
Town Office	480,891.01				480,891.01
Conservation Income <i>(Land Use Charge 50%)</i>		32,236.63			32,236.63
NH Fish & Game Grant		1,680.00			1,680.00
Interest on deposits	7,324.24	438.97	16.81	12.95	7,792.97
	<b>3,813,211.95</b>	<b>34,355.60</b>	<b>16.81</b>	<b>12.95</b>	<b>3,847,597.31</b>
Disbursements:					
Selectmen Orders Paid	3,840,982.73			510.33	3,841,493.06
Conservation Commission Orders Paid			255.13		255.13
	<b>3,840,982.73</b>		<b>255.13</b>	<b>510.33</b>	<b>3,841,748.19</b>
Ending Balance	<b>788,067.28</b>	<b>64,438.42</b>	<b>1,396.86</b>	<b>1,129.43</b>	<b>855,031.99</b>
Bank Balances:					
Citizen's Bank	735,274.27			1,129.43	736,403.70
Lake Sunapee Savings Bank		3,076.82			3,076.82
Mascoma Savings Bank			1,396.86		1,396.86
New Hampshire Public Deposit Investment Pool	52,793.01	61,661.60			114,454.61
	<b>788,067.28</b>	<b>64,738.42</b>	<b>1,396.86</b>	<b>1,129.43</b>	<b>855,331.99</b>

Respectfully Submitted,

Karin Heffernan, Treasurer

# Specal Revenue Fund— Conservation Comission

## Statement of Revenues, Expenditures and Changes in Fund Balance for the Fiscal Year Ended December 31, 2002

### TOWN OF SUTTON, NH

#### *Special Revenue Fund - Conservation Commission*

#### *Statement of Revenues, Expenditures and Changes in Fund Balance*

For the Fiscal Year Ended December 31, 2002

	Conservation <u>Account</u>	King Hill <u>Reservation</u>	General <u>Fund</u>	<u>Total</u>
Revenues				
RSA 79-A (50% of CU collections)	32,236.63			32,236.63
NH Fish & Game Grant	1,980.00			1,980.00
GF Appropriations			3,686.21	3,686.21
Interest on deposits	438.97	16.81		455.78
	34,655.60		3,686.21	38,358.62
Expenditures				
Current				
Conservation				
Printing - Timber Handouts				
Secretarial services			447.61	447.61
Dues, Conferences & Publications			210.80	210.80
Commission expenses			166.87	166.87
King Hill Mowing & Tree Work			2,213.47	2,213.47
Supplies			902.59	902.59
Reimbursement for expenses		255.13	(255.13)	
			3,686.21	3,941.34
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures	34,655.60			34,417.28
Fund Balance - January 1	30,082.82	1,635.18		31,718.00
Fund Balance - December 31	64,738.42	1,635.18		66,135.28
Summary of Account Balances:				
Lake Sunapee Bank	3,076.82			3,076.82
Mascoma Savings Bank		1,396.86		1,396.86
NH Public Deposit Investment Pool	61,661.60			61,661.60
	64,738.42	1,396.86		66,135.28

Respectfully Submitted:

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\_\_\_\_\_  
\_\_\_\_\_  
Conservation Commission

# Agency Funds

## Summary of Changes in Assets and Liabilities FYE December 31, 2002

**TOWN OF SUTTON**  
*Agency Funds - Summary of Changes in Assets and Liabilities*  
FYE December 31, 2002

<u>Depositor</u>	<u>Date Established</u>	<u>Type of Deposit</u>	<u>Bank/Ins. Company</u>	<u>Purpose</u>	<u>Account/ Policy Number</u>	<u>Balance Beginning</u>	<u>Additions</u>			<u>Balance Ending</u>
							<u>Deposits Received</u>	<u>Interest Credited</u>	<u>Deductions</u>	
ITF Alan & Lec Wagner	961228	Performance bond	Cash		3350-283810	1,119.17		10.26		1,129.43
ITF Countryside Services	001006	Performance bond	Cash		3346-672586	507.64		2.69	(510.33)	0.00
						1,626.81	0.00	12.95	(510.33)	1,129.43



# 2002 Expendure Statement

<b>4130 Executive Office</b>		<b>86,901.30</b>
Selectmen's Salaries	7,500.00	
Administrative Assistant Salary	38,178.00	
Secretary & Clerk Wages	10,298.85	
Health Insurance	11,156.00	
Telephone	1,636.73	
Other Professional Services	5,806.49	
Equipment Maintenance	1,675.20	
Printing Costs	4,968.11	
Advertising	341.80	
Dues/Conferences/Publications	1,776.76	
Office Supplies	1,364.73	
Postage and Envelopes	904.34	
Mileage Reimbursement	120.70	
Office Equipment	1,173.59	
<b>4140 Election and Registration</b>		<b>2,204.51</b>
Supervisors Wages	1,119.00	
Ballot Clerk Wages	847.21	
Advertising	186.00	
Supplies	27.00	
Postage	25.30	
<b>4150 Financial Administration</b>		<b>62,140.91</b>
Tax Collector/Town Clerk Salary	29,015.56	
Deputy Tax Collector/Town Clerk Wages	3,489.70	
Deputy Treasurer Salary	532.68	
Treasurer Salary	4,567.14	
Budget Committee	462.10	
Health Insurance	11,157.00	
Auditing Services	4,775.00	
Recording Fees	294.85	
Telephone	847.90	
Mortgage Research	835.00	
Equipment Maintenance	440.00	
Printing	487.29	
Dues/Conferences/ Publications	530.40	
Office Supplies	884.33	
Postage & Envelopes	2,548.00	
Mileage Reimbursement	1,273.96	
<b>4152 Revaluation of Property</b>		<b>8,000.00</b>
RP Appraisal Services	8,000.00	
<b>4153 Judicial and Legal Expenses</b>		<b>28,649.25</b>
Legal Expenses and Services	11,808.90	
Litigation Expenses	16,840.35	

# 2002 Expendure Statement

<b>4155 Personnel Administration</b>		<b>49,568.24</b>
PA Contingency	2,900.55	
Group Insurance - Life/D/S-L	4,201.79	
Group Insurance - Dental	3,957.40	
FICA	20,999.80	
Medicare	5,988.10	
Police Retirement Contribution	3,871.91	
Highway Retirement Contribution	5,324.14	
Executive Retirement Contribution	1,908.90	
Financial Retirement Contribution	415.65	
<b>4101 Planning Board</b>		<b>2,449.15</b>
Secretarial Services	589.61	
Zoning Ordinances Secretarial	0.00	
Recording Fees	255.35	
Telephone	2.70	
Printing	250.50	
Advertising	324.10	
Dues/Conferences/Publications	151.25	
Photocopying Services	0.00	
Office Supplies	17.16	
Postage	858.48	
Mileage Reimbursement	0.00	
<b>4192 Zoning Board</b>		<b>3,819.61</b>
Secretarial Services	2,205.00	
Recording Fees	90.50	
Telephone	0.00	
Advertising	587.70	
Dues/Conferences/Publications	101.25	
Photocopying/Services	0.00	
Office Supplies	105.11	
Postage	598.97	
Mileage Reimbursement	55.08	
Books & Periodicals	76.00	
<b>4194 General Government Buildings</b>		<b>23,818.88</b>
Custodial Wages	7,737.50	
Electricity	1,702.12	
Heating Fuel	2,868.05	
Repairs & Maintenance	9,573.98	
Supplies	1,937.23	

# 2002 Expenditure Statement

<b>4155 Cemeteries</b>		<b>8,924.50</b>
Cemetery Services	8,924.50	
<b>4196 Insurance</b>		<b>34,661.95</b>
Unemployment Insurance	262.56	
Workers Compensation	9,998.78	
Property/Liability	23,360.17	
Insurance Expense - Misc.	1,040.44	
<b>4197 Advertising &amp; Regional Associations</b>		<b>1,467.00</b>
Central New Hampshire Regional Planning Commission	1,467.00	
<b>4210 Police Department</b>		<b>123,377.90</b>
Full Time Wages	30,646.92	
Part Time Wages	6,345.28	
Special Duty Wages	1,760.00	
On Call Wages	1,650.59	
Overtime Wages	1,209.25	
Police Chief Salary	38,411.68	
Part Time Secretary	425.19	
Health Insurance	19,524.63	
Court Representation	500.00	
Court Witness Fees	57.00	
Telephone	3,532.06	
Computer Services	1,026.92	
Animal Control Expenses	0.00	
Due/Conferences/Publications	1,944.93	
Training Supplies	853.03	
Office Supplies	589.45	
Investigative Supplies	5,763.88	
Cruiser Fuel	3,182.05	
Cruiser Repair/Maintenance	4,101.14	
Uniforms	1,853.90	
<b>4215 Ambulance</b>		<b>6,000.00</b>
Sutton Rescue Squad	5,000.00	
Bradford Rescue Squad	1,000.00	
New London Ambulance	0.00	



# 2002 Expenditure Statement

<b>4215 Ambulance</b>		<b>6,000.00</b>
Sutton Rescue Squad	5,000.00	
Bradford Rescue Squad	1,000.00	
New London Ambulance	0.00	
<b>4220 Fire Department</b>		<b>16,248.00</b>
LP Gas	41.12	
Telephone	1,087.21	
Electricity	1,109.51	
Heating Fuel	1,272.79	
Building Maintenance	2,820.00	
Equipment Fuel	121.31	
Training	0.00	
Miscellaneous & Supplies	2,089.93	
Vehicle Repairs and Maintenance	5,386.94	
Training Supplies/Equipment	75.00	
Equipment	594.71	
Radios	1,649.48	
<b>4240 Building Inspection</b>		<b>4,000.00</b>
Inspection Services	4,000.00	
<b>4290 Emergency Management</b>		<b>0.00</b>
Emergency Management Expenses	0.00	
<b>4299 Dispatching Services</b>		<b>10,885.36</b>
Dispatching Services - Includes Red Phone	10,885.36	
<b>4312 Highway Department</b>		<b>398,823.07</b>
Wages	144,854.52	
Part Time Labor	3,226.98	
Part Time Mechanic	249.04	
Overtime Wages	27,453.16	
Part Time Secretary	691.39	
Health Insurance	39,300.12	
Telephone	876.98	
Other Professional Services	9,646.38	
Radio Repairs/Purchase/Lease	1,306.47	
Electricity	1,293.23	
Heating Oil	2,082.54	
LP Gas	0.00	
Building Repairs/Maintenance	130.80	
Dues/Conferences/Publications & Adv.	277.90	

# 2002 Expenditure Statement

Equipment Rental	13,872.50	
Grader Lease/Purchase	0.00	
Mileage Reimbursement	77.56	
Vehicle Fuel	15,045.33	
Vehicle Repair/Maintenance	13,052.92	
Oil & Filters	2,972.67	
Tires	3,252.95	
Materials & Supplies	4,325.97	
Cutting Edges	3,578.40	
Equipment Repair/Maintenance	6,546.50	
Chains	3,006.50	
Culverts	7,725.95	
Hand Tools	378.81	
Shop Equipment	540.90	
Sand & Salt	55,184.42	
Gravel	17,301.39	
Asphalt Products	12,756.44	
Signs	1,019.83	
Liquid Calcium Chloride	6,794.52	
<b>4313 Bridges</b>		<b>10,268.72</b>
Bridge Expenses	10,268.72	
<b>4316 Street Lighting</b>		<b>5,691.94</b>
Street Lighting Expenses	5,691.94	
<b>4324 Solid Waste Disposal</b>		<b>125,405.15</b>
Wages	39,241.62	
Health Insurance	0.00	
Telephone	704.47	
Water Testing	2,279.67	
Ash Storage/Disposal/Tests	0.00	
Electricity	1,176.79	
Heating Oil	388.21	
Dues/Conferences/Publications	706.95	
Maintenance/Supplies	13,715.27	
Portable Waste Unit	1,375.33	
Safety Equipment	649.92	
Operator Certification	0.00	
Repairs	2,442.10	
Lagoon Maintenance	3,891.16	
Demo Dumpster/Tipping Fee	21,961.58	
Scrap Metal	426.89	

# 2002 Expenditure Statement

Newspaper Containers	400.00	
Hazardous Waste	950.00	
Cardboard Dumpster	1,090.30	
Aluminum/Steel Cans	309.45	
Freon Recycling	0.00	
Oil Filter Recycling	1,807.13	
Tire Removal	1,176.00	
Flourescent Bulb Recycling	0.00	
MSW Tipping	14,255.76	
MSW Trucking	4,977.16	
Backhoe Lease	1,500.00	
MSW Well	9,979.39	
<b>4411 Health Administration</b>		<b>1,081.99</b>
Inoculations & Tests	1,040.00	
Miscellaneous Expenses	41.99	
<b>4415 Lake Sunapee Regional VNA</b>		<b>3,938.00</b>
Lake Sunapee Regional VNA	3,938.00	
<b>4442 Direct Assistance</b>		<b>4,630.15</b>
Miscellaneous Direct Assistance	4,630.15	
<b>4443 Welfare Administration</b>		<b>5,738.00</b>
Services	2,000.00	
Community Action Program	3,738.00	
<b>4520 Culture and Recreation</b>		<b>3,563.00</b>
South Sutton Common	300.00	
Council on Aging	1,000.00	
Churches	263.00	
Youth Recreation Programs	2,000.00	
<b>4550 Library</b>		<b>10,816.78</b>
Salaries	6,058.78	
Library Appropriation	4,758.00	
<b>4583 Patriotic Purposes</b>		<b>700.00</b>
Patriotic Purposes Expenses	700.00	
<b>4611 Conservation Administration</b>		<b>3,686.21</b>
Secretarial Services	447.61	
Dues/Conferences/Publications	210.80	



# 2002 Expenditure Statement

Expenses	2,125.21	
Supplies	902.59	
<b>4700 Debt Service</b>		<b>21,420.12</b>
Principal LT Bonds/Notes	16,295.00	
Interest LT Bonds/Notes	3,832.33	
Interest on Tans	1,291.67	
Interest on Abatements	1.12	
<b>4194 Capital Reserve Funds</b>		<b>125,425.00</b>
Highway Emergency	2,000.00	
Milfoil	5,000.00	
Police Cruiser	12,000.00	
Town Bridges	25,000.00	
Forest Fire Equipment	250.00	
Ambulance	2,000.00	
Highway Garage Addition	25,000.00	
Highway Pickup Truck	6,000.00	
Computer Technology Upgrade	2,000.00	
Legal Fees	9,000.00	
Highway Grader	10,000.00	
Highway Loader	10,000.00	
Town History	2,000.00	
Forest Fire Vehicle	15,175.00	
<b>4999 2002 Warrant Articles</b>		<b>368,773.82</b>
Chipper	20,945.00	
Highway Truck	77,196.56	
Road Upgrade Blacktop	125,000.00	
Road Upgrade Gravel	25,000.00	
Revaluation	75,000.00	
Backhoe - Solid Waste	40,000.00	
Highway Department Well	5,632.26	
<b>GRAND TOTAL</b>		<b>1,563,078.51</b>

# Statement of Receipts and Actual Revenues

for the year ending December 31, 2002

	Estimated Revenues	Actual Revenues	Over (Under) Budget
<b>TAXES</b>			
Property Taxes	2,952,358.02	2,742,973.45	(209,384.57)
Land Use Change Tax	27,000.00	32,236.63	27,236.63
Timber Tax	29,000.00	34,996.42	5,996.42
Payment in Lieu of Taxes	368.00	367.59	(0.41)
Interest & Penalties on Delinquent Taxes	25,000.00	21,385.80	(3,614.20)
Excavation Tax & Activity Tax	276.00	276.24	0.24
<b>LICENSES, PERMITS AND FEES</b>			
Motor Vehicle Permit Fees	240,000.00	255,879.33	15,879.33
Building Permits	5,000.00	6,750.00	1,750.00
Other Licenses, Permits & Fees	4,000.00	2,899.50	(1,100.50)
<b>FROM STATE GOVERNMENT</b>			
Shared Revenues	15,713.00	17,030.96	1,317.96
Meals & Room Tax Distribution	45,606.00	45,606.14	0.14
Highway Block Grant	94,430.00	94,430.18	0.18
State Forest Land	47.00	0.00	(47.00)
Other State Grants and Reimbursement	7,046.00	2,497.48	(4,548.52)
<b>CHARGES FOR SERVICES</b>			
Income from Departments	17,000.00	29,454.07	12,454.07
Other/Bank Charges	0.00	64.00	64.00
<b>MISC. REVENUE</b>			
Sale of Municipal Property	9,000.00	19,089.42	10,089.42
Interest on Investments	2,500.00	6,313.68	3,813.68
Other/Cable, Insurance, Dividends & Reimbursement	0.00	4,472.25	4,472.25
<b>TRANSFERS IN</b>			
Capital Reserve Funds	143,025.00	158,160.62	15,135.62
Trust Funds	2,000.00	2,263.00	263.00
<b>TOTAL REVENUES</b>	<u>3,619,369.02</u>	<u>3,477,146.76</u>	<u>142,222.26</u>

# Comparative Statement of Appropriations and Expenditures

for the year ending December 31, 2002

	Appropriations	Expenditures	Balance
<b>GENERAL GOVERNMENT</b>			
4130 Executive	89,884.00	86,901.30	2,982.70
4140 Elections and Registrations	2,168.00	2,204.51	(36.51)
4150 Financial Administration	66,370.00	62,140.91	4,229.09
4152 Revaluation of Property	8,000.00	8,000.00	0.00
4153 Legal Expenses	32,000.00	28,649.25	3,350.75
4152 Personnel Administration	78,095.00	49,568.24	28,526.76
4191 Planning Board	3,610.00	2,449.15	1,160.85
4192 Zoning Board of Adjustment	4,645.00	3,819.61	825.39
4194 General Government Buildings	24,500.00	23,818.88	681.12
4195 Cemeteries	9,000.00	8,924.50	75.50
4196 Insurance	45,828.00	34,661.95	11,166.05
4197 Regional Association	1,466.00	1,467.00	(1.00)
<b>PUBLIC SAFETY</b>			
4210 Police Department	152,108.00	123,377.90	28,730.10
4215 Ambulance	6,000.00	6,000.00	0.00
4220 Fire Department	18,000.00	16,248.00	1,752.00
4240 Building Inspection	4,000.00	4,000.00	0.00
4290 Emergency Management	800.00	0.00	800.00
4299 Dispatching	11,039.00	10,885.36	153.64
<b>HIGHWAYS AND STREETS</b>			
4312 Highway Department	399,931.00	398,823.07	1,107.93
4313 Bridges	10,275.00	10,268.72	6.28
4316 Street Lighting	6,860.00	5,691.94	1,168.06
<b>SANITATION</b>			
4324 Solid Waste Disposal	123,133.00	125,405.15	(2,272.15)
<b>HEALTH ADMINISTRATION</b>			
4411 Inoculations Tests and Expenses	850.00	1,081.99	(231.99)
4415 Health Agencies	3,938.00	3,938.00	0.00
<b>WELFARE</b>			
4442 Direct Assistance	5,000.00	4,630.15	369.85
4443 Welfare Services and C.A.P.	5,738.00	5,738.00	0.00



# Comparative Statement of Appropriations and Expenditures for the year ending December 31, 2002

## CULTURE & RECREATION

4520 Churches, Commons, Museum	3,563.00	3,563.00	0.00
4550 Library	10,792.00	10,816.78	(24.78)
4583 Patriotic Purposes	700.00	700.00	0.00

## CONSERVATION

4611 Administration, Expenses & Supplies	3,760.00	3,686.21	73.79
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## DEBT SERVICE

4711 Debt Service LT Bonds/Notes	16,295.00	16,295.00	0.00
4721 Interest LT Bonds/Notes	3,833.00	3,832.33	0.67
4723 Interest on Tax Anticipation Notes	4,000.00	1,291.67	2,708.33
4724 Interest on Abatements	200.00	1.12	198.88

## CAPITAL RESERVE FUNDS

Highway Emergency	2,000.00	2,000.00	0.00
Milfoil	5,000.00	5,000.00	0.00
Police Cruiser	12,000.00	12,000.00	0.00
Town Bridge	25,000.00	25,000.00	0.00
Forest Fire Equipment	250.00	250.00	0.00
Ambulance	2,000.00	2,000.00	0.00
Highway Garage Addition	25,000.00	25,000.00	0.00
Highway Department Pickup Truck	6,000.00	6,000.00	0.00
Computer Technology Upgrade	2,000.00	2,000.00	0.00
Legal Fees	9,000.00	9,000.00	0.00
Grader	10,000.00	10,000.00	0.00
Loader	10,000.00	10,000.00	0.00
Town History	2,000.00	2,000.00	0.00
Forest Fire Vehicle	16,000.00	15,175.00	825.00

## 2002 WARRANT ARTICLES

Chipper	21,025.00	20,945.00	80.00
Highway Truck	80,500.00	77,196.56	3,303.44
Road Upgrade Blacktop	125,000.00	125,000.00	0.00
Road Upgrade Gravel	25,000.00	25,000.00	0.00
Revaluation	105,000.00	75,000.00	30,000.00
Backhoe -- Solid Waste	40,000.00	40,000.00	0.00
Fire Safety	5,000.00	0.00	5,000.00
Highway Department Well	6,000.00	5,632.26	367.74
<b>GRAND TOTAL</b>	<u>\$1,690,156.00</u>	<u>\$1,563,078.51</u>	<u>\$127,077.49</u>

# Inventory 2002

Map/Lot	Location	Value
02-895,218	Old Sutton Road (old gravel pit)	2,200
04-246,386	Old Store Museum and Land	34,300
04-262,377	Soldiers Monument on Common	7,900
04-313,462	N/S Route 114 (ash disposal area)	46,200
04-387,478	Incinerator and Land	147,700
05-821,512	Settlers Fireplace	6,600
06-341,143	Highway Garage and Land	196,150
06-403,240	Library and Land	147,800
06-428,236	Pillsbury Memorial Hall and Land	322,000
06-513,305	Chalk Pond Road	13,800
06-544,342	Chalk Pond Road	7,900
07-912,283	Fire Station/North Road and Land	206,600
07-913,302	Bullard Land/North Road	7,400
09-284,237	Charles Avenue/R-O-W.	N.A.V.*
09-906,090	W/S Route 114 adj. To *'89	3,400
09-935,453	Crockett Circle	6,400
Total Town Property		1,156,350

## Kearsarge School District

05-402,352	Kearsarge Regional High School and Land	159,100
05-505,365	Kearsarge Regional High School and Land	7,434,400
06-472,183	Sutton Elementary School and Land	684,250
Total School Property		8,277,750

## Conservation Land

01-113,554	North Road and I-89	2,410
03-126,029	North Road	9,900
04-070,198	off Eaton Grange Road	3,100
06-038,545	W/S Route 114	16,900
06-068,565	Corporation Hill Road	80,300
08-018,336	Kezar Lake/Shore	N.A.V.*
08-018,340	Keyser Street	126,750
08-109,368	Sundell E/S Penny Ante Alley	79,700
08-171,362	off Park Ave. on Kezar Lake	80,350
08-369,498	King Hill Reservation	32,284
Total Conservation Property		431,694

## Tax Deeded Property

02-055,310	Harwood Trust (Lot 3)	19,400
02-492,360	Hurd (Camp)	800
02-539,366	Hurd (Camp)	800
02-552,368	Hurd (Camp)	800
02-557,369	Hurd (Camp)	800
02-568,410	Hurd (Camp)	800

# Inventory 2002

02-573,390	Drop Anchor Realty Trust	800
03-293,290	Saddleback Road	4,300
05-992,428	Beechwood Trust	18,100
Total Tax Deeded Property		46,600

	Cemeteries	N.A.V.*
01-162,131	Sutton Lane	N.A.V.*
03-277,473	Gore Road	N.A.V.*
04-124,402	Meeting House	N.A.V.*
04-358,511	Millswood, Route 114	N.A.V.*
06-365,163	near Union Church, Sutton Mills	N.A.V.*
07-203,396	Mastin, Baker Road	N.A.V.*
07-939,404	North Sutton, Route 114	N.A.V.*

\*Reflects parcel with "no accessed value"



# Tax Collector's Report

## Summary of Tax Accounts for the Fiscal Year ending December 31, 2002

TOWN OF SUTTON	Levies 2002	Levies 2001	Levies 2000	Prior
<b>UNCOLLECTED TAXES BEG OF YEAR</b>				
Property Taxes	0.00	170,241.77	-172.65	
Land Use Change	0.00	0.00	0.00	0.00
Yield Taxes	0.00	1,355.90	1,018.89	570.50
Utilities	0.00	0.00	843.26	0.00
Gravel Excavation	0.00	3052.51	732.20	0.00
Gravel Activity	0.00	0.00	0.00	0.00
Supplemental	0.00	0.00	0.00	0.00
Interest	0.00	104.44	168.43	0.00
Penalties	0.00	0		0.00
<b>TAXES COMMITTED THIS YEAR</b>				
Property Taxes #3110	2,952,358.02	0.00	0.00	0.00
Land Use Change #3120	63,646.00	22,827.26	0.00	0.00
Yield Taxes #3185	11,924.28	25,983.26	0.00	0.00
Gravel Activity #3187	0.00	0.00	0.00	0.00
Gravel Excavation #3188	0.00	276.24	0.00	0.00
Utilities #3189	0.00	0.00	0.00	0.00
Added Taxes	0.00	0.00	0.00	0.00
Power Profit Taxes	0.00	367.59	0.00	0.00
Other charges	7.00	0.00	0.00	0.00
<b>OVERPAYMENT</b>				
Property Taxes #3110	315.77	59.99	0.00	0.00
Land Use Change #3120	0.00	0.00	0.00	0.00
Yield Taxes #3185	0.00	0.00	0.00	0.00
Gravel Activity/Exca #3187	0.00	0.00	0.00	0.00
Interest #3190	0	40.34	0.00	0.00
Interest/Costs/Penalties Collected	<u>2752.54</u>	<u>10,615.09</u>	<u>245.11</u>	<u>165.99</u>
<b>TOTAL DEBITS</b>	<b><u>3,031,003.61</u></b>	<b><u>234,924.39</u></b>	<b><u>2,835.24</u></b>	<b><u>736.49</u></b>

# Tax Collector's Report

Summary of Tax Accounts  
for the Fiscal Year ending December 31, 2002

TOWN OF SUTTON		.....Levies of.....					
		2002	2001	2000	Prior		
Remitted to Treasurer							
During the Fiscal Year:							
Property Taxes		2,735,361.28	133,047.92				
Land Use Change Tax		40,466.00	22,756.26				
Yield Taxes		8,882.93	23,897.26	1,018.89	570.50		
Power Profit Assessment			367.59				
Utilities							
Interest/Costs/Penalties		2,604.77	6,358.61	183.82	165.99		
Gravel Activity			276.24	111.06			
Gravel	Excavation		1,225.97				
Other Charges		7.00					
Conversion to Lien			41,614.52				
<b>Abatements Allowed:</b>							
Property Taxes		3,586.02	40.58	41.74			
Land Use Change		1,180.00	71.00				
Yield Taxes		171.67					
Utilities							
Gravel Activity							
<b>Uncollected Taxes:</b>							
<b>End of fiscal Year #1080</b>							
Property Taxes		213,874.26					
Land Use Change Tax		22,000.00					
Yield Tax		2,869.68	3,441.90				
Gravel Activity				732.20			
Gravel Excavation			1,826.54	732.20			
Interest							
Penalties				15.33			
<b>TOTAL CREDITS</b>		<b>3,031,003.61</b>	<b>234,924.39</b>	<b>2,835.24</b>	<b>736.49</b>		

# Tax Collector's Report

Summary of Tax Accounts  
for the Fiscal Year ending December 31, 2002

DEBITS		Last years	Levy	Levy	Levy	Prior
		Levy	Levy	Levy		
		2001	2000	1999		
Unredeemed Liens Balance at Beg of Fiscal Year.			28,409.61	14,547.60		11,306.50
Liens Executed During the Fiscal Yr		41,614.52				
Interest & Costs Collected (after Lien Execution)		421.86	1,900.29	5,044.72		12,193.21
<b>TOTAL DEBITS</b>		<b>42,036.38</b>	<b>30,309.90</b>	<b>19,592.32</b>		<b>23,499.71</b>
CREDITS		Last years	Levy	Levy		
Remitted to Treasurer		Levy	2000	1999		Prior
Redemptions		9,594.26	10,933.66	13,542.41		0.49
Interest & Costs Collected (after lien execution) #3190		421.86	1,897.80	5,080.28		0.00
Abatements of Unredeemed Taxes		276.26	515.18			
Liens Deeded to Municipality						
Unredeemed Liens Bal End of Year #1110		31,744.00	16,963.26	969.63		11,306.01
Excess Debits (Credits)						
<b>TOTAL CREDITS</b>		<b>42,036.38</b>	<b>30,309.90</b>	<b>19,592.32</b>		<b>11,306.50</b>
Does your Municipality commit taxes on a semi-annual basis (RSA 76:15)					YES	
<b>TAX COLLECTORS SIGNATURE</b>					<b>DATE</b>	



# Report of the Budget Committee

The Budget Committee began its work with an organizational meeting on November 18, 2002. Individual committee members acted as liaisons for each department and reviewed appropriation requests and made recommendations. After the department heads or their representatives met with the Board of Selectmen, the committee reviewed their requests on a line-item basis. Our mission is to formulate an objective budget that adequately meets the needs of our community while minimizing the budget's impact on Sutton's taxpayers. After a thorough review of the Town's anticipated expenditures and revenues, we conduct a public hearing.

The purpose of the public hearing is to provide a forum for Sutton taxpayers to receive information and furnish input, which the Budget Committee takes into consideration during its deliberations. This Committee would like to see a much larger turnout for the public hearing. During the Budget Committee's deliberations we consider the following factors, departmental requests, the Selectmen's recommendations, and the sentiments expressed by taxpayers at the public hearing. Our findings, after final deliberation, represent the operating budget that you vote on at Town Meeting. **YOUR PARTICIPATION IS IMPORTANT!**

Please feel free to voice your opinions to Budget Committee Members during the course of the year.

Respectfully submitted,

*Bud Nelson, Chair*

*William Bizarro*

*Philip Buteau, ex-officio*

*Lynn King*

*Paul Little*

*Susan Maddox*

*Jack Paige*

# Report of the Highway Department and Road Agent

The Year 2002 was a busy one for the Highway Department with extensive work on Chalk Pond and Baker Hill Roads (blacktop section). The brush was cut and chipped with our new chipper. The last of the culverts were replaced and the old blacktop was ground and repaved. We were also able to do the same on Penacook Road. The



town completed the Roby Road Bridge project. Along with normal road maintenance, nineteen culverts were replaced on Hominy Pot Road with hopes of doing the same work as Chalk Pond/Baker Hill Roads.

As everyone knows the 2002-2003 winter season started way too early. On December 9, 2002, the Selectman passed the following ordinance regarding Winter Snow Removal:

- A. Pursuant to RSA 41:11, the Board of Selectmen of the Town of Sutton, upon recommendation of the Road Agent that such activity endangers the safety of travelers on the towns roads, sidewalks and parking areas, hereby prohibit the placement or storage of snow or ice which has been removed from private property onto any public road, sidewalk or parking area within the town of Sutton.
  
- B. Any person who violates the provisions of this Ordinance shall be guilty of a violation if a natural person, or guilty of a misdemeanor if any other person. Each day the offense exists shall be considered a separate offense. Each violation shall subject the violator to the following:

First Offense:	Written Warning		
Second Offense	\$50 fine		
Third Offense	\$100 fine		
Fourth Offense	Maximum	\$1000	fine
	as provided in RSA 651:2,IV(a)		



Our winter sand policy, which was enacted on September 24, 2001 remains the same: Residents are permitted to get a maximum of two 5-gallon pails per storm. Contractors cannot have sand. No one is permitted to get salt. Residents may pick up only their own sand. The Road Agent and/or police will supervise this after hours. Abuse of this policy will cancel the privilege of receiving sand.



The Highway Department said goodbye to Calvin Rogers who has gone into business for himself. We wish Calvin well. Glenn Kirby has replaced Calvin. A warm welcome to Glenn.



I want to say a Big Thank You to the Townspeople, the Board of Selectmen, Fire Department, Police Department and the "Ladies of the Hall", and last but not least, My Crew: Den (Dennis Stevens) – John (John Custor) – Steve (Stephen Bagley) – Glenn (Glenn Kirby) and part-timer Don (Donald Hall).

Respectfully Submitted,

*Paul Parker, Road Agent*



# Report of the Sutton Police Department 2002

The year 2002 was a busy year for our department. We worked most of the year short handed and we are seeing an increase in our calls for service and the different issues facing us as our town grows. We logged 1960 calls for service/incidents this past year.

We have some issues facing us in the near future. One of the biggest potential impacts will be the building of a new middle school at the intersection of Gile Pond Road and Route 114. This will impact all of our safety services — police, fire, rescue and highway departments. It is not a major problem but will require some study and thought in addressing this situation.

We continue to be active in both of our schools. D.A.R.E. continues to be taught in our fifth grade at the Sutton Elementary School. The high school does take some of our time. We support the school and deal with a myriad of issues with our young teenagers. At times we have to take a police action, at other times, act as a counselor/mediator with the kids. However you look at it, it can be very challenging but rewarding.

I would like to thank all of the other departments in the town. We really rely on their support throughout the year. I would like to extend my thanks to my staff; John, Bud, Phil, and Jodi. Some of you may have noticed a young lady on patrol. Jodi joined us in November after successfully passing the part time police academy.

Please stop by the Town Hall and visit us downstairs. We are here to serve the community and are always willing to listen. As a reminder, please post your house number in a visible location in case we have to respond to you for an emergency. If you do not know your house number, stop by and talk to Elly or Jennifer at the town hall. Every house is assigned a number through E-911. Remember – you are the eyes and ears of our community. Without your support this difficult task would be an impossible task.

*In the spirit of serving our community,*

*Patrick J Tighe*  
Chief of Police

# Report of the Sutton Police Department 2002

## *Sutton Police Incident Counts:*

Abandoned Vehicle	2
Accidental Injury	1
Alarms Free Text	57
Ambulance	30
Animal Control Free Text	1
Animal Emergency – Response	1
Assault	8
Assist Over Jurisdiction Free Text	19
Assist Public Works	4
Attempted Paper Service	5
Attempted Suicide	1
Building Check/Commercial	52
Building Check/Public	155
Building Check/Residence	1
Burglary	3
Burglary Free Text	2
Business Check	6
Citizen Assist Free Text	5
Citizen Requested Assistance	3
Civil Problem	2
Contempt of Court	1
Controlled Substance Free Text	2
Crimes Against Person Free Text	1
Criminal Arrest Warrant	2
Criminal Free Text	2
Criminal Mischief – Misdemeanor	6
Criminal Trespass	1
Directed Patrol	727
Discharge Within City Limits	1
Disorderly Conduct	1
Dog bite	1
Dog in Cattle/Sheep/Poultry	2

# Report of the Sutton Police Department 2002

Dog Nuisance	9
Driving on Suspension/Revocation	3
Drugs – Adulterated	1
Drugs – Health or Safety	3
DUI – Alcohol	3
Extra Patrol/Welfare Check	3
Extra Patrol/Welfare Check 911 hang-up	3
Family Fights	1
Fatal Traffic Accidents	1
Fire Department	14
Fireworks Violation	2
Firing Weapon	2
Fish and Game Violations	1
Found Property	3
Fraudulent Activities Free Text	1
Gas Theft	1
Harassing Communication	5
Harassment	2
Hazardous Condition Non MV	6
Hit and Run	1
Internal Affairs	1
Juvenile Runaway	5
Loose dog	1
Marijuana	5
Missing – No Foul Play Indicated	2
Missing Person Free Text	2
Motor Vehicle Check	30
Neighborhood Disputes	2
Noise Disturbance	4
Non-Motor Vehicle Accident Boating	1
Non-Motor Vehicle Accident Other	2
Open Container /Drinking in Public Place	1
Open Door /Window	1
Other Police – In State	87



# Report of the Sutton Police Department 2002

Paper Service	21
Paper Service, search warrant	1
Paraphernalia	1
Parking Violation	3
Pistol Permit Issued	1
Placing Snow/Debris on Road	1
Police Information	42
Protective Order	1
Public Peace Free Text	1
Public Relations	1
Public Relations – KRHS Escort	1
Public Relations – parade escort	1
Public Relations – Talk or Lecture	10
Public Relations	1
Musterfield Parade	1
Reckless Driving	1
Residence	1
Residential Contact/COP	1
Sexual Assault	2
Simple Assault	3
Snow/Debris Town Roads	2
Stranded Motorist	14
Stray cat or dog	4
Stray Livestock/Horses	1
Stray Livestock/Horses/pigs	1
Suicide	2
Suspicious Person/Vehicle/Incident	17
Theft	15
Theft and Strip of Vehicle	1
Theft Free Text	2
Traffic Accident	51
Traffic Accident – PD	14
Traffic Accident – PI	11
Traffic Offense – Arrest	1

# Report of the Sutton Police Department 2002

Traffic Offense – Citation	93
Traffic Offense – Warning	302
Traffic Offense Free Text	1
Traffic Stop – On View	5
Truancy	3
Vehicle Theft	1
VHC Check	5
VIN Inspection	4
Walk through security check	1
Weapons free text	1
<b>TOTAL</b>	<b>1961</b>

# Report of the Solid Waste and Recycling Facility 2002

**T**his year we rearranged the dumpsters to make a more organized flow of traffic and to make the facility a safer place for the public. We installed a used oil-recycling center and applied for and received an \$1,100 grant from the New Hampshire Department of Environmental Services.

Revenues that are generated for fees charged at the Solid Waste Facility are used to offset the tax rate and thus help mitigate the costs of tipping and trucking associated with running a transfer station.

The Solid Waste Facility hours are:

<b>Tuesday</b>	<b>Noon – 5:00 p.m.</b>
<b>Thursday</b>	<b>Noon – 7:00 p.m.</b>
<b>Saturday</b>	<b>9:00 a.m. – 4:00 p.m.</b>

I would like to thank the Selectmen and Elly for all their help and support and special thanks go to Road Agent, Paul Parker, and his crew for the super job that they do in keeping the transfer station sanded.

Respectfully submitted,

*Walter Simonds*  
Solid Waste Facility Supervisor



# Report of the Planning Board

The accelerated pace of business that the Planning Board experienced in 2001 continued into 2002. Applications for subdivisions and site plans, plus consultations and decisions on zoning ordinances, lawsuits, scenic roads, regional planning and other land-use questions were placed before the board's twice-a-month meetings. Some highlights were:

- Public hearings on a change to the Zoning Ordinance concerning non-conforming lots (recommended by Selectmen; not recommended by Planning Board; passed at Town Meeting);
- Site plan for bathhouse and pavilion at Camp Wabasso;
- Site walk on tree cutting by Public Service on two scenic roads, Music Hill Road and North Road;
- Executive session with town counsel on the Arcadia Kennels lawsuit (Evans v. Town of Sutton);
- Annexation of a non-conforming lot off Route 114, South Sutton;
- Pre-application consultation on construction outside the Planning Board-approved building envelope of a lot on Summit Road, King Ridge;
- Site plan for co-location of antennas on Eaton Grange cell tower;
- Public hearing on Evans v. Town of Sutton;
- Site plan for construction of an 85- foot cell tower off Mastin Road;
- Tree removal on Hominy Pot Road, a scenic road;
- Review and comment by the board to the selectmen on upgrading a section of Stone House Road, a Class VI road, prior to constructing a home;
- Site plan for pottery studio with retail sales on Route 114, North Sutton;
- MCT Telecom site plan for equipment cabinets, Wadleigh Hill Road by Horse Beach, on an easement granted by the North Sutton Improvement Society;
- Two pre-application consultations and subdivision approval of a lot off Kearsarge Valley Road and French Road East;
- Site plan for maintenance facility on North Road for servicing and parking busses for Kearsarge Regional High School;
- Site plan and site walk for minor subdivision on Shaker Street;
- Site plan for co-location of antennas on one of the two King Ridge cell towers;

# Report of the Planning Board

- Pre-application consultation on minor subdivision with extensive wetlands off Eaton Grange Road;
- Public hearings on building a private emergency road from a Wilmot subdivision through Sutton to Kearsarge Valley Road;
- Joint meeting with the Zoning Board of Adjustment on services available from the Central New Hampshire Regional Planning Commission;
- Lot-line adjustments with no building envelope changes on two lots off Summit Road, King Ridge;
- Major subdivision of six lots off French Road East with a private road, a conservation easement along Cascade Brook, and a 10,000-gallon cistern for fire safety;
- Pre-application consultation on a major subdivision bordering North Road and Gile Road in North Sutton;
- Planning Board representatives attended informational meeting with the Kearsarge Regional School District to learn about the proposed middle school at the corner of Gile Pond Road and Route 114.

All meetings of the Planning Board, held at 7:30 p.m. at Pillsbury Memorial second and fourth Tuesdays of the month, are open to the public. Notices of each meeting's agenda are posted at the Town Hall and the North and South Sutton post offices.

Members of the Planning Board are:

*Kathy Beliveau* (alternate)  
*Naia Conrad, William Curless* (ex officio )  
*Stephen Enroth* (applications secretary)  
*Carol Rowe* (alternate)  
*John Sullivan*  
*Daniel Sundquist, R.D.*  
*Robert Wright*

# Report of the Central New Hampshire Planning Commission

28 Commercial Street  
Concord, New Hampshire 03301  
phone: (603) 226-6020 • fax: (603) 226-6023  
internet: [www.cnhrpc.org](http://www.cnhrpc.org)

**E**stablished in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Sutton is a member in good standing of the Commission.

The Commission's mission is to improve, through education, training, and planning assistance, the ability of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

The Commission provides a variety of planning services, including consultations on planning issues; planning research; sample ordinances, regulations, and planning documents; access to Census information and other data sources; grant information; review and comment on planning documents; development review; and educational programs. Membership also entitles a community to affordable master planning assistance, geographic information systems (GIS) mapping, and other land use and transportation planning-related assistance.

During 2002, CNHRPC staff assisted the Planning Board with the development of the Transportation Chapter of the Sutton Master Plan as well as accompanying maps - Pedestrian Infrastructure Map; Accident Location Map; Traffic Count Location Map; Class VI Road, Private Road, and Gravel Road Location Map; and Bridge Location Map.

In addition to Master Plan assistance, in 2002 the Central New Hampshire Regional Planning Commission:

- Provided general local planning assistance to member municipalities and responded to inquiries regarding zoning ordinance, subdivision regulation, and site plan review regulation revisions.



- Held four meetings of the CNHRPC Regional Resource Conservation Committee (R2C2), which seeks to bring representatives of each of the region's communities together to work on conservation issues that affect the overall region.
- Coordinated two public forums related to housing issues in the Central NH region with funding provided by the New Hampshire Housing Finance Authority (NHHFA).
- Conducted approximately 170 traffic counts throughout the region, including six in Sutton.
- organized and hosted three meetings of the CNHRPC Transportation Advisory Committee (TAC).
- Initiated the update of the FY 2005-2014 Regional Transportation Improvement Program (TIP).
- Completed the CNHRPC Multi-Use Trail Plan.
- Initiated the update and expansion of the regional transportation model.
- Provided assistance to municipalities, groups and interested individuals regarding the Transportation Enhancements (TE) and Congestion Mitigation and Air Quality (CMAQ) programs.
- Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee (UMRLAC).
- Continued the development of an update to the Land Use section of the Regional Plan.
- Hosted a Land and Community Heritage Investment Program (LCHIP) application workshop.
- Provided assistance to CNHRPC member towns regarding National Flood Insurance Program (NFIP) participation and compliance.
- Prepared an update to the regional conservation lands geographic information services (GIS) map and database.
- Assisted local housing and childcare advocacy groups through funding provided by the Community Development Finance Authority (CDFA).
- Provided support and assistance to local trail advocacy groups and land trusts.

For additional information, please contact the CNHRPC staff or your representative to the Commission, Stephen Enroth, or visit us on the internet at [www.cnhrpc.org](http://www.cnhrpc.org).

# Report of the Zoning Board of Adjustment 2002

**T**he Zoning Board of Adjustment schedules public hearings for the last Wednesday of the month (where possible) upon receipt of a request for a Special Exception or a Variance to the Sutton Zoning Ordinance or an appeal from an administrative decision. Applications for such a hearing and copies of the Zoning Ordinance are available at the Selectmen's Office in the Town Hall.

This year the Board received 12 requests (1 Administrative Hearing) 8 less than last year. Of these requests 6 were for Variances ; 5 were granted, 1 denied and 5 were for Special Exceptions; 3 were granted, 1 denied, 1 withdrawn. (1) Administrative Hearing request to appeal was denied.

During the year 2002 the Zoning Board of Adjustment held public hearings on the following appeals.

- 02- 01**      Property owner of James Dombrowski of Mastin Road, Sutton, NH and the applicant, ATC Realty requested a special exception in accordance with Article III, Section # O of the Sutton Zoning Ordinance in order to allow for the installation of an 85 foot multi-tenant telecommunication tower with base equipment as per plans, in rural-agricultural district of Sutton, NH Wednesday, February 27, 2002 at 7:30 p.m. in Pillsbury Memorial Hall, Sutton Mills, New Hampshire. The meeting was postponed to April 10, 2002 at which time the meeting was continued to May 29, 2002 to allow for "Balloon Testing" to be done April. 27, 2002.

Tax Map	# 05	Lot # 356,486
Book	# 1563	Page # 172

- 02-02**      Chad Caroline requested a Special Exception to Article V, Section J2 of the Sutton Zoning Ordinance in order to put a 24' Travel Trailer on land while building a home. The application was WITHDRAWN by Mr. Caroline.

Tax Map	# 10	Lot # 131,378
Book	# 1816	Page # 0313

- 02-03**      Warren Wesoja and Leanne Beck's request for a variance to Article V, Section C-4 of the Sutton Zoning Ordinance for a chicken coop that is set back 37 feet where the ordinance stipulates 75 feet on Newbury Rd, in a Rural Agricultural area in Sutton Mills NH was GRANTED unanimously.

**02-04** David and Kathy Burnham's request for a variance to Article V, Section D-1 of the Sutton Zoning Ordinance to build a 15' x 16' deck with two posts 62 feet from a stream, where the ordinance stipulates 75' from a stream was GRANTED by a 3-2 vote with conditions as follows:

1. prohibit impervious roofing under the deck
2. prohibit use of "pressure treated wood with arsenic in it" the construction of the deck
3. maintain vegetation to absorb run off to act as a filter between the deck and the stream.

Tax Map	# 06	Lot # 208,196
Book	# 1878	Page # 458

**02-05** Nicholas and Ginelle Czerula request for a Variance to Article IV, Section D2 which states: "All permanent, temporary or portable buildings and structures shall be set back a minimum of seventy-five (75) feet from a normal high water of any wetland, as defined by the National Cooperative Soil Survey as poorly drained and very poorly drained soils, or surface water including lakes, ponds, rivers and streams. Accessory structures of less than 150 square feet in area may be granted by Special Exception", that said terms be waived to permit an addition (24 ft x 24 ft) on the rear of the house which is 70 feet from a stream. was GRANTED unanimously with two conditions.

1. That the final grading will be such that the draining will be away from the stream
2. That during construction a "silt fence" will be maintained to protect run off into the stream.

Tax Map	# 02	Lot # 591,538
Book	# 2236	Page # 0774

**02-06** The request by RSD Leasing, Inc. for a special exception in accordance with Article V Section B-7 to establish a bus dispatch with two full time employees and 32 bus drivers on property leased from Walter Partridge on North Rd., a Rural/Agricultural District in North Sutton, has been granted with the following conditions:

1. Vehicle washing on the premises will be performed inside the building and will conform at a minimum as provided in the NH Department of Environmental Services regarding Wastewater Discharge for Vehicle Washing.



2. Run off shall not be permitted to run directly into the adjacent wetlands and shall be run through a grassy swale according to BMP (Best Management Practices).
3. State laws regarding the plowing of snow into wetlands will be observed.
4. School bus idling will conform to DES policy and the NH School Bus Transportation Association guidelines.
5. There will be a maximum of 16 buses on the property at any one time.
6. Ground water tests will be submitted to the town health officer annually and if the officer needs an outside expert to interpret the analysis, RSD Leasing will pay for the service.
7. This Special Exception does not permit the subletting of the property for any other use.

Case # 02-06

Tax Map # 05 Lot # 527,376

Book # 1486 Page # 457

**02-07** The request from MCT Telecom for a variance to the terms of Article IV Section A of the Sutton Zoning Ordinance and asks that the terms be waived to permit:

Construction of an eight by twelve (8x12) foot concrete pad and underground conduits for the installation of telecommunication equipment cabinets and new cables in conjunction with an improvement project designed to provide North Sutton customers with enhanced quality and reliability and the availability of advanced services in a Residential District in North Sutton, NH, on land owned by the North Sutton Improvement Society of North Sutton, NH has been granted unanimously.

Tax Map # 07 Lot # 921,368

Book # 463 Page # 210

**02-08** The request by Nancy and Bill Whitehead for a Special Exception to Article V, Section B-1 with reference to Article IV, B -1 regarding two family dwellings in a Rural Agricultural area in North Sutton, NH. They want to renovate existing rooms of Wudcahk Fleece Co., make minor repairs, add a bathroom and kitchen and make a two room apartment. No additions will be made to the outside of the building. This request has been granted with the following conditions:

1. There will be 2 doors to the outside of the new "apartment".

2. The septic system will be approved by the state, notification to board upon approval
3. The new apartment will be restricted to one bedroom.

Tax Map	# 05	Lot # 582,051
Book	# 2256	Page # 1951

- 02-09** John MacPherson requested a Variance to Article XIV, Section 2B. Also reference Article IV A.1, Article III K . "The town requires 10 acres for a cluster development. Mr. MacPherson is looking for a special exception to build townhouses. The will be hidden from the road and he feels we are in need of more rentals in Sutton and will be a nice added feature to the town. "

This request was denied: it did not meet the spirit of the ordinance.

Case	# 02-09	
Tax Map	# 09	Lot # 926,552
Book	# 226	Page # 879

- 02-10** The request by Thomas Erickson to grant a Variance to Article V, Section C-4. This is an "after the fact request" to construction he has done that does not meet the set back requirements, has been granted unanimously with one condition

1. The porch in question will not be enclosed.

Tax Map	# 10	Lot # 159,396
Book	# 1816	Page # 312

- 02-11** American Towers Inc. and AT&T Wireless PCS requests special exception in accordance with Article III, Section O of the Sutton Zoning Ordinance in order to construct a Personal Wireless Service Facility (PWSF). Also to allow AT&T wireless PCS, LLC to locate antennas and associated equipment facilities on and adjacent to the proposed facility. The hearing is Scheduled for January 15, 2003.

Case	# 02-11	
Tax Map	# 05	Lot # 356,486
Book	# 1563	Page # 172

## Administrative Hearing

#00-19 SBA Tower, Inc. / ATC Realty, LLC  
PROPERTY OF: FREDERICK NEWMAN AND JOHN CLEGG

On March 7, 2002, the United States District Court for the District of New Hampshire remanded the matter of ATC Realty, LLC and SBA Towers, Inc. v. Town of Sutton, Docket No. 01-046-M, to the Sutton Zoning Board of Adjustment ("ZBA") for the ZBA to re-issue its denial of the application for a special exception in accordance with the Court's Order. The ZBA's amended decision is as follows:

Pursuant to RSA 676:3, you are hereby notified that at its public meeting on December 6, 2000 the Sutton Zoning Board of Adjustment DENIED your application for a special exception under the Sutton Zoning Ordinance ("SZO") to allow the construction of a 190 foot wireless telecommunication tower on property of Newman and Clegg. Minutes available in town office.

Respectfully submitted,

*Andy Supplee, Chairman*

*Bill Hallahan*

*Dane Headley*

*Kevin Carr*

*John Drusendahl*

*Leslie Enroth, Alternate*

*Jennifer Farrell, Alternate*

*Doug Sweet, Alternate*

*Christine Nelson, Assistant*



# Report of the Building Inspector/ Code Enforcement Officer 2002

The number of building permits issued in Sutton in 2002 was up this year, with a substantial number of permits for new homes and major additions. A total of 100 permits and one renewal were approved. A breakdown comparing the permits issued over the last five years follows.

Permit	1998	1999	2000	2001	2002
New Houses/Camps	6	14	26	17	34
Additions/Alterations	8	8	15	9	12
Roofs	1	1	1	2	2
Barns/Garages/Carports	9	10	16	17	16
Outbuildings Sheds	11	5	10	8	12
Decks/Sunrooms/Porches	4	13	8	6	14
Docks	1	1	1	0	*1
Renovations	9	11	20	5	3
Commercial Buildings	0	0	1	0	2
Wireless Communication Tower	1	0	0	1	1
Demolition of Existing Buildings	2	3	1	2	3
Renewals	2	0	1	0	1
Pools	0	0	1	1	0
	54	66	101	68	101

*\*Loading dock*

Welcome to the many new residents of Sutton who filed for building permits this year. Anyone needing a building permit may pick one up at the Selectmen's Office on Monday, Wednesday or Friday, from 8:00 a.m. – 4:30 p.m. The office is closed from 12:30 – 1:00 p.m. for lunch.

In order to ensure a timely review of your permit by both the Building Inspector and the Selectmen, please return your completed application to the Selectmen's Office by noon the Wednesday before the Monday Selectmen's meeting at which you wish to have your application considered.

Finally, if you need questions answered or an inspection conducted, I can be reached at 927-4080. Thanks to both townspeople and their builders for your continued cooperation.

*Richard "Buzz" Call*  
Building Inspector

# Sutton Fireman's Association Annual Report 2002

2002 was a busy year for Sutton Firemen with 88 calls logged. This was an increase over 2001 with 77 calls, 83 calls in 2000 and 67 for 1999. Training continues to be offered on a monthly basis to all members through the Sutton Firemen's Association and area fire departments. Much work goes into public safety education through house calls for carbon monoxide detector checks, public facilities inspections and early childhood education at the elementary school and local daycare center.

This year Sutton was fortunate to experience only two structure fires. Our appreciation goes out to the Mutual Aid agencies that we work closely with throughout the year through training efforts and when providing or receiving backup at major incidents. The majority of calls for our department continue to be motor vehicle accidents on Interstate 89. Our main job is traffic control, vehicle stabilization, assistance with patient extrication, as well as safety coverage for the Sutton Rescue Squad.

This year we saw the purchase of a 2002, Ford F350 4x4 that was converted into a forestry truck. A committee made up of members from Sutton Fire and Sutton Rescue will be working to-



wards a proposal for a replacement rescue vehicle for the near future.

We extend our sincere gratitude to the members of the Ladies Auxiliary of the Sutton Volunteer Firemen's Association, Sutton Police Department, Sutton Rescue Squad, Sutton Highway Department, and the Office of the Selectmen. We also extend our thanks to the townspeople of Sutton. We asked you to please post your house numbers where they could be easily seen and by-and-large this has happened. Now we need your help even more. With the snow that we have already received in 2003, we ask that you take the extra time to shovel out your sign posts where these numbers are located and please, store ashes away from buildings in a fire-safe container.

If you are interested in becoming a member of the Sutton Fireman's Association, meetings are the 1<sup>st</sup> Tuesday of each month at 7:30 p.m. at the Sutton Fire House or feel free to contact one of our members for more information.

Respectfully submitted,

*Darrel Palmer, Chief*

Fire Log for 2002	
Carbon Monoxide Detector .....	3
Propane Leak .....	2
Service Calls (alarm investigations, etc) .....	13
Brush Fires .....	2
Chimney Fires .....	3
Motor Vehicle Crashes .....	35
Mutual Aid Drills .....	3
Motor Vehicle Fires .....	5
Structure Fires .....	2
Mutual Aid .....	8
Wires Down .....	2
Missing Person .....	1
Fireplace Fire .....	1
Furnace Malfunction .....	1
Car Fires .....	5
Total .....	88



# Report of the Forest Fire Warden and State Forest Ranger 2002

**Y**our local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing All outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L: 17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, plus suppression cost. A new law effective January 1, 2003 prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or [www.des.state-nh.us](http://www.des.state-nh.us) for more information Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at [www.nhdf.org](http://www.nhdf.org) or 271-2217 for wildland fire safety information.

## ONLY YOU CAN PREVENT WILDLAND FIRES

### 2002 FIRE STATISTICS — Totals By County

(All fires Reported through November 10, 2002)

<i>County</i>	<i># of Fires</i>	<i>Acres</i>	<i>Causes Of Fires Reported</i>	
Belnap	52	13.5	Arson/Suspicious	43
Carroll	80	10.5	Campfire	31
Cheshire	39	17	Children	32
Coos	3	2.5	Smoking	32
Grafton	53	21	Rekindle of Permit	3
Hillsborough	108	54.5	Illegal	7
Merrimack	94	13.5	Lightning	36
Rockingham	60	25.5	Misc*	356
Strafford	31	23		
Sullivan	20	6		

(\*Misc: powerlines, fireworks, railroad, ashes, debris, structures, equipment.)

### *Total Fires   Total Acres*

2002	540	187
2001	942	428
2000	516	149

# Report of the Sutton Forest Fire Warden 2002

**T**he last few years have been drier than normal, but with the cooperation of the citizens and my deputies, we have been able to keep the fires under control. I would like to thank all of you for making this happen.

A new LAW went into effect on January 1, 2003. This law prohibits any residential trash burning – This means no barrel or incinerator burning, no cardboard, garbage or other trash burning can be done on one's property.

Again, I would like to thank everyone for your cooperation in keeping our forests Green.

Sincerely,

*Pete Thompson, Forest Fire Warden*

*Doug Miner, Forest Fire Ranger*

*Deputy Wardens*

*Darrel Palmer*

*Harold Rowe*

*Robert Gagnon*

# Report of the Sutton Rescue Squad 2002

Call volume increased for Sutton Rescue Squad during 2002 with over 100 calls logged. These responses included motor vehicle accidents, welfare checks, house calls, and standbys for Sutton Fire and first aid coverage at activities through the year including Ice Days, Farm Days, and sports events at Kearsarge Regional High School. Our membership remains strong at 15 members, two more than last year. But we are always looking for more people willing to become certified and join our group whether it be First Responder, EMT -B, or a higher level.

We continue to look for new ways of keeping our training state-of-the-art with much emphasis on scene safety, CPR and extrication. We are fortunate to have monthly training opportunities through our area emergency medical services and neighboring squad invites. Training sessions have included such topics as "Winter Preparedness", "Cold Water Rescue", "School Violence", "Rapid Extrication", "Fire Fighter Rehab", to name but a few. Every two years each member is re-certified in his or her area of licensure and on a yearly basis re-certified in CPR. Each call is tracked by way of a patient "run-form". From this information we are able to improve our standard of care and track what types of calls we are responding to at any given point.

We are also fortunate to work closely with members of the Sutton Volunteer Firemen's Association. Through our combined training we are better prepared for such situations as motor vehicle accidents involving extrication and structure fires where our main responsibility is firefighter well being. Sutton Rescue continues to work closely with Bradford Ambulance Service and New London Ambulance as well as we receive support on I-89 from Hopkinton Ambulance Service from time to time.

At this time of year, it is very important for our Town to realize how important the Sutton Highway, Sutton Police and Sutton Firemen's Association are to us as we continue to provide the best services we can as quickly as we can. We extend our sincere appreciation to these fine individuals as well as our Selectmen and Budget Committee who continue to support us year after year. Thank you to the residents of Sutton who continue year after year to support us through your generous donations as well as through tax dollars. Future plans include establishing a Rescue Vehicle Committee with members from both



Sutton Rescue and Sutton Fire working closely as we come up with a proposal for a replacement rescue vehicle.

Respectfully submitted,

*Wendy Grimes, Chief*

*Lee-Ann Freire, Assistant Chief*

**Members of Sutton Rescue**

*Tim Brennan, 1<sup>st</sup> Responder-D*

*Ken Day, EMT-D*

*Bette Fredrickson, EMT-D*

*Jessica Freire, EMT-D*

*Joe Friere, EMT-D*

*Lee-Ann Freire, EMT-D*

*Matt Grimes, 1<sup>st</sup> Responder*

*Dawna Vinal, 1<sup>st</sup> Responder-D*

*Wendy Grimes, 1<sup>st</sup> Responder-D*

*Tim Hayes, 1<sup>st</sup> Responder-D*

*Carl Olson, 1<sup>st</sup> Responder-D*

*Gail Olson, 1<sup>st</sup> Responder-D*

*Doug Ryder, 1<sup>st</sup> Responder-D*

*Brenda Spencer, EMT-I*

*Shreve Soule, 1<sup>st</sup> Responder-D*

# Report of the Office of Emergency Management 2002

**T**hankfully, 2002 remained quiet for the Office of Emergency Management. Concern was high during the summer as conditions were very dry but thankfully, all remained calm. Over the past year I continued to meet with the State of New Hampshire, Office of Emergency Management, to further update our plan as new information became available. Anyone wishing to view a copy of Sutton's plan may do so by either stopping by the Selectmen's Office, Sutton Firemen's Association, Sutton Rescue Squad, Sutton Police Station, or the Pillsbury Free Library.

This plan has been developed as a tool to be used in the event there is some type of disaster (i.e., Ice Storm and as 2003 is gearing up, snow) to guide us in our decision-making process. If you have questions regarding the plan or how you can be of assistance, please call the Office of the Selectmen. Training continues to be an important element of this position. Monthly training opportunities are made available through the Department of Safety, Division of Fire Safety & Emergency Management for such training seminars as "Radiological Monitor Refresher" and "School Safety". Training with our Town departments as well as the area Emergency Management Teams will continue as we work towards a district wide team.

Respectfully submitted,

*Matt Grimes*

Emergency Management Director

# Report of the Conservation Commission 2002

*From Left to Right:  
(Seated)*

*Leslie Enroth,  
Betsy Forsham,  
Jean LaChance;*

*(Standing)*

*Charlie Whittemore,  
Jack Noon and  
Eugene Aubert.*



**D**uring the year 2002 the Sutton Conservation Commission has become aware that it has two missions. The first is to monitor and maintain the lands over which the commission has stewardship. The second is to find ways to protect more of Sutton's open space.

During the past year members of the commission inspected all of the properties for which it is responsible. A sign was replaced on the Town Wetland. The brush around the sign at the Mildred T. Lefferts Natural Area was cleared. The Walden and Loys Sundell Natural Area was mowed, where appropriate, to enhance its ability to support wildlife. The King Hill Reservation, the largest conserved property in Sutton, received the most attention. Trails were maintained. Gates were fixed. Trees at the Hominy Pot Road entrance were cut to permit future parking. Culverts and gravel will be used to prevent runoff on the former ski slopes. A grant from the State of New Hampshire Fish and Game Department enabled the commission to mow a majority of the slopes. All of the slopes will be mowed on a rotating basis from now on. These open places are essential for the varied wildlife this 440-acre reservation supports. The Sutton Conservation Commission is represented on the Sunapee-Ragged-Kearsarge Greenway Coalition, part of whose trail runs through Sutton. The Commission represents the Town of Sutton on the Kezar Lake Watershed Commission, working with the Town of New London and the Department of Environmental Services.

Who enjoys these properties? The Mildred T. Lefferts Natural Area, a parcel of land on Kezar Lake, has a granite bench that is the perfect spot to enjoy a pause from a walk around the lake. The Walden and Loys Sundell Natural Area provided shelter for a deer and a fawn for much of the year. The Seymour Property may be approached from Lyon Brook or a corner of Kezar Lake. The Emerson Easement pro-



vides the lovely view across the field that is the entrance to Sutton from New London. The Steven's Brook/Cloues Natural Area, located in East Sutton, is a long, undeveloped stretch bordering a brook which is a major source of water for all of the wildlife in the area, as well as a place to walk or fish. The Town Wetland and the Town Forest are close to Wadleigh Park. Moose, bear, deer, smaller animals and a myriad of waterfowl have all been seen there. The King Hill Reservation is used by hunters, hikers, cross-country skiers, snow shoers, snow mobilers and sledgers. The Sutton Elementary School used it for a Quest. And the Conservation Commission is particularly pleased that the Reservation has been used all year by the New England K-9 Search & Rescue, who train there. (See photo) Bear, moose, deer, foxes, coyotes, wild turkeys and even a fisher make the Reservation their home.

As the year 2002 comes to an end, Sutton is still a largely rural town. Its two lakes, smaller ponds, brooks, wetlands and Lane River combine with the many undeveloped hills and ridgelines to make Sutton the particularly beautiful place it is. It is still



possible to hike up a hill, fish in a brook, and feel that little has changed. But change is coming to Sutton. In 1997 three new houses were built here. In 1998, there were six. In 1999 there were 14. In 2000 there were 26. And this past year, 34 new houses were permitted. Along with this building spurt has come a rise in the cost of land. House lots sell for \$30,000. A large parcel of land on Poor Farm Road, a non-maintained Class VI road in North Sutton, has reportedly sold for over \$500,000.

In response to this change, the Sutton Conservation Commission has worked all year on its new goal of expanding the protected land in town. A wonderful Natural Resources Survey has been done by the students of Colby/Sawyer College under the supervision of Leon Malan of the Commission. The Commission has developed a list of guidelines to use in selecting land which most needs protecting. Debbie Stanley, of the Ausbon Sargeant Land Preservation Trust, spoke to the Commission. With the price of land escalating, the Commission has decided to use its very limited resources to facilitate donations of lands or easements on lands. (An easement is a restriction on a deed which

permanently prohibits development. The land itself remains in private hands.) Fifty percent of the Land Use Change Tax, assessed when land in current use is sold for development, currently goes to the Sutton Conservation Commission. We will be using these funds to pay the surveying, legal and appraisal costs which often make a donation of land or an easement too expensive for a prospective donor.

In the past Sutton has been fortunate to be given the properties mentioned at the beginning of this report. Now we must all work together to continue the efforts of Bob Bristol (Muster Field Farm), Mildred T. Lefferts, Walden and Loys Sundell and others. The people who came before us did their part. Now it's our turn.

Respectfully submitted,

*Leslie Enroth, Co-Chair*

*Betsy Forsham, Co-Chair*

*Sarah A. Denz, Secretary*

*Eugene J. Aubert, Alternate*

*Thomas Brooks, Ex-Officio*

*Don Davis*

*Jean LaChance*

*Leon Malan, Alternate*

*Jack Noon, Alternate*

*George G. Wells*

*Charlie F. Whittemore*

# Report of the Old Store Museum 2002

New flower boxes for the porch, filled with geraniums and impatiens, made the Old Store a friendly looking place this past summer.

Rotted and broken porch boards were replaced, and a badly needed fresh coat of gray paint was applied to the porch floor. The Old Store in South Sutton looks really good! It's too bad more townfolks don't stop in for a visit.

Area historical societies held open house tours on July 29<sup>th</sup> and again on August 31<sup>st</sup> and this museum was open for those events.

Some people do visit during our Old Home Day celebration, held this past year on August 18. Regulars and "oldtimers" visit them for sure.

It would be wonderful if the newcomers to our town would share a part of Sutton's history. They would find the Old Store Museum most interesting, and be amazed at what's there!

Board members are:

*Don Davis*

*Marcia Harrison*

*Rob O'Neil*

*George Wells*

*Peggy Forand, Chair*



# Health Officer's Report 2002

I am pleased to announce that David Burnham is the Deputy Health Officer. He brings to this position a sincere interest in Small Town Public Health Issues and a working knowledge of septic designing, land surveying, and related environmental issues.

The Sutton Health Department and the Selectmen have been given the responsibility of the School Bus Washing Operation/Soil Monitoring on North Road done by the RSD Leasing Co. All ground water tests at the site will be submitted to the town health officer annually.

In an effort to support the N H Department of Environmental Services, the Town Health Officer performs on site inspections of septic systems that are in failure. When failure is determined a letter is sent to DES to expedite the request for immediate approval of the system design submitted by the designer.

The 2002 Sutton Health Officer on site inspections included:

- (5) Repetitious inspections of over flowing dumpster
- (4) Tenant complaints related to health and safety issues
- (4) Repetitious site inspections of a septic odor complaint and possible wastewater leaching into ground water.
- (3) Repetitious inspections of possible manure contamination of a brook
- (3) Septic failed system verifications
- (1) Day Care Center

Additional tasks included meeting with the Selectmen to discuss:

- Health concerns related to a manure management issue on private property.
- Safety concerns related to the school children and other citizens walking in the road from the library to the school.
- Preparing letters and numerous telephone conversations with agents of DES and NHDAM.
- Reviewing health related articles and letters from the State of New Hampshire.
- Telephone calls requesting information on wild animals, dead birds and water testing and services provided by VNA and Council on Aging.

The Town Health Officer acts as a referral agent to the citizens of the Town.

This completes my tenth year serving as the Town Health Officer. I would like to thank "Buzz" Call, Code Enforcement Officer and Elly Phillips, Administrative Assistant, Courtney Haase, Welfare Overseer and The Police Department for their assistance and support of me in the performance of my duties.

Respectfully submitted,

*Barbara J. MacDonald*  
Health Officer

# Town of Sutton

## Overseer of Welfare Report 2002

**T**he year 2002 was an easy one for the Town Welfare Department. We were able to answer the requests for assistance and still have a little bit left in the budget. No one in town has gone hungry or cold.

I do want to mention that three of our assisted families have left the town. We do not have a great deal of welfare families. There is hope for the unemployed, although some of the jobs are low paying. Sutton is a small town, but we do reflect the trends in larger communities.

I am grateful to neighbors who have alerted me to people who need help. Neighbors helping neighbors becomes an extension of my eyes and ears. Never hesitate to contact me when a need is suspected.

Respectfully submitted,

*Courtney Haase*  
Overseer of Welfare



# Kearsarge Area Council on Aging Report 2002

**K**earsarge Area Council on Aging, Inc., (KCOA) is a non-profit organization founded in 1992 with the mission of providing needed services and programs for area citizens over the age of 55 (and adults who through disability may need assistance) thus enhancing the quality of their lives. Its service area includes the towns of Andover, Danbury, Grantham, Newbury, New London, Springfield, Sunapee, Sutton and Wilmot. With the exception of day and overnight trips, COA charges no program or activity fees and provides free membership to all who are eligible. As of December 2002, KCOA had approximately 1600 members.

The past year has been an important one in KCOA'S history. On September 14, KCOA celebrated its 10<sup>th</sup> birthday with a party on the New London green attended by more than 200. What was started in a small office in August 1992 by founders Phebe Downey, Julie Farnham and a few dedicated volunteers had at the end of its first decade become a thriving organization with 300 volunteers managing more than 30 distinct programs and services that help our area seniors remain independent and contributing members of the Kearsarge/Lake Sunapee Area Community.

Our programs continue to grow in number and attendance. The Computer Workshop remains active year round, making constant use of the 8 new Dell computers so generously donated this past summer. Memoir Writing courses and book discussion groups are fully subscribed. The Outdoor Recreation for Seniors (ORFS) program with 70 participants continues to meet weekly for hikes, canoeing, kayaking, snowshoeing and, best of all, the enjoyment of each other's company. The weekly get-togethers for duplicate and contract bridge, scrabble, cribbage and other games as well as the crafts and indoor exercise programs are all well attended.

During 2002, KCOA'S volunteer drivers provided more than 40,000 miles of free door-to-door rides. All of these trips were important in enhancing some senior's life. But it should be noted that many were critical. The KCOA volunteer drivers were in many cases the only means that some of our members had to get to Dartmouth-Hitchcock and Concord hospitals for dialysis, radiation, chemotherapy and other vital treatments. KCOA is very proud of its volunteer drivers and believes the regional community owes them a vote of thanks.

On the occasion of its 10<sup>th</sup> birthday, KCOA announced that it had acquired the right to purchase the 4,800 sq. ft. office building at 5 North Pleasant Street in New London. By obtaining the right to buy this property, KCOA ended a two year search for a new KCOA center. In November 2002, KCOA started the first phase of a \$1,000,000 Building Fund Campaign through which the Council hopes to purchase the building and establish a fund for its future maintenance. Early indications are that the campaign has an excellent chance of success. The move to these new quarters, planned for the second half of 2003, will allow KCOA to continue to fulfill its mission of enriching the lives of area seniors for many years to come.

KCOA appreciates very much the annual grants by which each town administration supports the work of the Council. KCOA also would like to acknowledge all of the individuals, businesses, civic organizations and foundations that respond so generously to KCOA's annual appeal for operating funds. KCOA considers it a privilege to serve all of our communities and thanks all of you for the generosity that allows us to carry on our work.

Respectfully submitted,

*Roger Zanes, Chairman*  
December 20, 2002

SUMMARY OF SERVICES 2002 PROVIDED TO SUTTON RESIDENTS BY THE KEARSARGE VALLEY AREA CENTER  
COMMUNITY ACTION PROGRAM BELKNAP-MERRIMACK COUNTIES, INC.

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLD PERSONS	VALUE
COMMODITY SUPPLEMENTAL FOOD PROGRAM is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. Value \$25.00 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs).			
CONGREGATE MEALS - All elders are welcome to our congregate meal sites/ Senior Centers for nutritious hot meals, social/recreational activities and special events. Value \$6.98 per meal.	PACKAGES-20	PERSONS-2	\$ 500.00
EMERGENCY FOOD PANTRIES provide up to five days of food for people facing temporary food crisis. Value \$3.00 per meal.	MEALS-79	PERSONS-17	\$ 551.42
FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 2001-02 program was \$607.00.	MEALS-920	PERSONS-68	\$ 2,760.00
	APPLICATIONS-18	PERSONS-33	\$ 15,435.00
TRANSPORTATION provides regularly scheduled demand response to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers, and congregate meal sites. Value \$5.42 per ridership.	RIDES-92	PERSONS-2	\$ 498.64
MEALS-ON-WHEELS provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$6.99 per meal.	MEALS-831	PERSONS-5	\$ 5,808.69



WOMEN, INFANTS AND CHILDREN provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes value of vouchers and clinical services at \$45.00 per unit.

HEAD START is a child development program serving children before they enter public school. Classroom and in-home learning services are provided for both children and their families. Value \$7,138.00 per child.

INFORMATION AND REFERRAL-CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

VOUCHERS-73	PERSONS-7	\$	3,285.00
	CHILDREN-2	\$	14,276.00
	GRAND TOTAL	\$	43,114.75

# Report of the Lake Sunapee Region Visiting Nurse Association 2002

**L**ake Sunapee Region Visiting Nurse Association has the opportunity on a daily basis to make a real difference in our community and to provide services that are significant. We try to strengthen your ability to achieve what is valuable to you through our highly skilled clinical ser-



vices, the caring touch of our staff and volunteers, through our technology, our health education, and our support programs.

We know that home care keeps families together...there is no more important social value. We know that home care helps preserve the independence of the elderly and prevents or postpones institutionalization. Home care promotes healing, provides support and symptom management for the dying, and allows acutely and chronically ill children to be at home, and sometimes even to continue to attend school.

During the past year all of us at Lake Sunapee Region VNA worked to ensure that we carried out our mission to collaborate with physicians and others to provide needed home health and hospice services that preserve dignity and independence; and to sponsor a work environment of excellence for our employees.

Medicare and private insurance companies continue to focus on decreasing costs to control government spending and to keep premiums affordable. This is a difficult task that puts additional burdens on health care providers daily. We also face increasing staff shortages, especially in nursing. In order to deal with this reality, Lake Sunapee Region VNA continued to invest in technology that allows us to become more efficient. Technology investments ranged from monitoring units in the home, to personal emergency response units, to laptop technology for the staff that makes documenting care and complying with regulations more efficient. We also invested in training our staff to ensure that they have the most up to date skills and competencies to meet the ever-

changing demands in the home. Finally, we partnered with other organizations to develop new models of care such as our Bringing Children Home project. This initiative links five home care agencies with other providers to develop systems and skills that will allow us to care for very sick children and keep them at home with their families as much as possible. One father stated, “ your services allowed us to be a family again”.

We hope that if you or someone you know received care during the past year from Lake Sunapee Region VNA, that it was a service that had value to you and your family. Following is a list of a few of the community benefit services we provided for residents in your community:

- Caregiver Training programs
- Adult and Children’s Bereavement Support
- Health Education programs
- Parent-Child Support Group
- Administration of the LifeLine program
- Daily monitoring of acutely and chronically ill patients through telemedicine
- Mentoring of student nurses, licensed nursing assistants and therapists
- Medications for low income children
- Site for Kearsarge Food Pantry
- Meeting space for outside groups
- File of Life kits and emergency preparedness teaching for each patient
- Hospice Volunteer Training

During the past year 192 residents of Sutton utilized our services. Adults and children needing home care and hospice services received 618 visits. In addition, people needing long-term assistance received 652 hours of care. LifeLine monitoring was provided for 10 people, and 9 residents used our HomMed vital sign monitoring program. We are grateful for the loyal support of our towns, individual and business donors. You make it possible for us to continue our mission in this community.

Respectfully,

*Andrea Steel*  
President and CEO



# Report of the Sutton Free Library 2002

2002 was a fairly busy year at the library. We purchased a new heating plant, and have been raising money toward buying a photocopier, which we think will be an asset to the board, as well as the librarian and the community.

David Carroll was the guest for the spring program, and donated copies of his books.

Becky Harrington conducted several craft classes over the year, the proceeds from which have been added to the copier fund.

The annual library scholarship was awarded to Libby Gannett, a 2002 graduate of the Kearsarge Regional High School.

We received a very welcome donation from the Sutton Early Learning Center, to buy books and other materials for the children's section.

As we begin a new year, we would like to thank the residents of Sutton and friends of the library for their continuing support, generous gifts, and volunteer time. There are many things which could not be accomplished without outside help.

We look forward to seeing many Sutton townspeople in the coming year, and hope for a busy and prosperous 2003.

## The Library hours are:

**Monday 1:30 p.m. to 4:00 p.m.**

**Wednesday 1:00 p.m. to 4:00 p.m. and 6:30 p.m. to 9:00 p.m.**

**Friday 7:00 to 9:00 p.m.      Saturday 1:00 to 4:00 p.m.**

**927-4927**

Respectfully submitted,

Library Trustees

*Kathleen Chadwick, Chair*

*Tammy Csutor*

*Becky Harrington*

*Judy Bohn*

*Faye Pugliese*

*Carrie Thomas*

*Jeanette Couch, Librarian*

**TOWN OF SUTTON, NH**  
*Special Revenue Fund - Sutton Free Library*  
*Statement of Revenues, Expenditures and Changes in Fund Balance*  
For the Fiscal Year Ended December 31, 2002

*All amounts are expressed in American Dollars*

	<u>Paid from Account</u>	<u>Paid from Fund</u>	<u>Total</u>
Revenues			
Intergovernmental			
NH Humanities Council Award	584.16		<b>584.16</b>
Program Income			
Adult Programs			
Craft Classes	1,310.00		<b>1,310.00</b>
Miscellaneous			
Interest Income	13.68		<b>13.68</b>
Other Financing Sources			
Operating Transfers In			
General Fund	4,758.00	6,058.78	<b>10,816.78</b>
Trust Funds	2,107.09		<b>2,107.09</b>
	<u>8,772.93</u>	<u>6,058.78</u>	<u><b>14,831.71</b></u>
Expenditures			
Current			
Culture and Recreation			
Salaries and Benefits		6,058.78	<b>6,058.78</b>
Other Administrative Costs			
Computer Supplies	74.97		<b>74.97</b>
Telephone	477.86		<b>477.86</b>
Postage	29.60		<b>29.60</b>
Advertising	101.80		<b>101.80</b>
Books, Periodicals and Programs:			
Books and Magazines	2,410.19		<b>2,410.19</b>
Programs expenses	587.96		<b>587.96</b>
Scholarship	200.00		<b>200.00</b>
Operations and Maintenance of Facilities:			
Heating Fuel	1,174.09		<b>1,174.09</b>
Utilities	898.36		<b>898.36</b>
Grounds Maintenance	1,127.00		<b>1,127.00</b>
Building Maintenance	704.78		<b>704.78</b>
	<u>7,786.61</u>	<u>6,058.78</u>	<u><b>13,845.39</b></u>
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures	986.32		<b>986.32</b>
Fund Balance - January 1	<u>4,583.20</u>		<u><b>4,583.20</b></u>
Fund Balance - December 31	<u>5,569.52</u>		<u><b>5,569.52</b></u>

Respectfully Submitted,

\_\_\_\_\_  
Rebecca Harrington, Library Treasurer

# Report of the Sutton Business Council 2002

**T**he Sutton Business Council, in its eighth year, continues to be active in programs that are important to Sutton and affect our residents and growth.

A major activity in 2002, was our 4<sup>th</sup> annual scholarship program. Three Sutton Students were awarded \$2,250.00 for educational purposes. The award money came from contributions made by townspeople and other interested people and we thank all for this support. Don't forget to support this program in 2003.

To better prepare the voters, we conducted two programs, Sutton Candidates Night and, in October, working with the Warner Men's club, we presented the fourteen candidates running for the New Hampshire Legislature for the 2003/2004 term. Over 75 interested individuals attended this meeting.

Another well-attended meeting was held in October. The topic of the meeting was "Real Estate Reassessment in Sutton." Many questions and many answers were exchanged.

We updated our directory and our website this year and repeated our "Holiday Lights" competition. Awards for originality were given to the best homes in town.

We can always use more town involvement – attend our meetings – join our small but active group – and by all means, send your support for our 2003-scholarship fund when you receive our letter.

Respectfully submitted,

*Dick Benson*, President  
Sutton Business Council  
P.O. Box 433  
Sutton, NH 03273



# Report of the Bradford, Newbury, Sutton Youth Sports (BNSYS) 2002

**B**radford Newbury Sutton Youth Sports(BNSYS) had another busy year. Our programs of soccer in the fall and baseball/softball in the spring were chock full. We had wonderful volunteer coaches that guided/coached our children to great successes. We provided sports for over 300 area children this past year. BNSYS enjoyed wonderful new membership participation from many Sutton children this year.

Late summer we hosted a 13 year-old state tournament in baseball. Our program supplied two players on the regional team. Although the team didn't win, it played great. All the rest of the teams were from big cities/towns like Nashua, Milford and Manchester. All of the visiting organizations were impressed that a "small town" organization could host such a big event. They were impressed with how well the tournament ran and how wonderful our fields were maintained. To all of the people that helped thank-you, we really did ourselves proud.

BNSYS is a non profit organization (501 3C)" that was started more than 20 years ago. We provide athletic experiences for children primarily from Bradford" Newbury and Sutton (although anyone is welcome) from kindergarten through 16-18 years old, depending on the sport. We also run soccer camps and baseball/softball camps in the summer. BNSYS owns 60 acres in Bradford, named Warren Brook Park, across from the Bradford Elementary School on Old Warner Road. We have two regulation sized baseball fields, two regulation sized soccer fields, and many different configurations for making up smaller fields. We maintain the elementary baseball field and also the baseball/soccer field at Brown Shattuck Park off of Main Street in Bradford. We run snack shacks at all of the fields, all run by fabulous volunteers. BNSYS is run by a board of directors. We meet once a month. Please contact any one of us if you have any questions/suggestions or hours to volunteer. We are always looking for fresh energy to help with all of our programs.

Board of Directors:

*Jim Bruss, president*

*Mike Bauer*

*Scott MacLean*

*Al Craigie*

*Joe Torro*

*Tayo Sands*

*Ken Coyle*

# Report of New London Hospital 2002

**T**o Our Patients,  
Neighbors and Friends:

New London Hospital met many challenges in 2002. Facing a significant deficit from operations and a change in management leadership, the Board of Trustees charged an interim management team from Helms & Company to stabilize the financial

operations, review all the services provided by the hospital, recruit more primary care physicians, and determine the most effective partnership for the sustainability of our community hospital.



*Capable. Caring. Close.*

The end of 2002 brought many important developments for New London Hospital. While the fiscal year that ended on September 30, 2002 resulted in a loss from operations, the next three months saw significant improvements in cost containment. Hospital Days brought thousands of residents and visitors to the New London Town Green over three days, and raised over \$40,000 to support the hospital child care center that also serves community members. The hospital has applied for Critical Access Hospital designation that could bring improved reimbursement for all hospital Medicare services. The Board of Trustees entered into discussions for a relationship with Dartmouth-Hitchcock Memorial Hospital and formally disaffiliated from Capital Regional Health Care. A new primary care physician established her practice in New London. Attendance at Hospital Town Hall Meetings in August and October reflected the deep interest and commitment of the residents in the future of New London Hospital.

As New London Hospital enters its 86<sup>th</sup> year, we are very aware of its importance as a health resource to the community and we are committed to sustaining this resource. The hospital Board of Trustees, management and staff face many challenges in 2003 and strongly believe that we have taken some decisive actions already to ensure that New London Hospital will continue to provide quality patient care for years to come.

*Jeffrey G. White, FACHE*  
Interim President & CEO

*Douglas O'Mara, MD*  
Medical Staff President

*G. William Helm, Jr.*  
Chairman of the Board

# Community Benefits Summary

New London Hospital, in compliance with the State of New Hampshire Community Benefits Law, filed the following documents with the Attorney General’s office on 12/31/2002, and they are available for public viewing and comment.

- Executive Summary
- Community Benefits Plan Reporting Form
- New London Hospital Community Benefits Plan for Fiscal Year 2003 (10/1/2002-9/30/2003)
- Community Benefit Activities Undertaken by New London Hospital in Fiscal Year 2002 (10/1/2001-9/30/2002)
- Community Needs Assessment

Public input is an integral part of the entire assessment and planning process, and New London Hospital has worked very closely with community members and organizations to make that happen. These are not static documents, but working plans to be used by the hospital and our communities in the months ahead. Therefore, public input is encouraged at any time during the year.

Comments or requests for copies of any of these documents should be directed to Bona Hayes in the Office of Development and Community Affairs at 603.526.5270 or [bona.hayes@nlh.crhc.org](mailto:bona.hayes@nlh.crhc.org). Three of the documents—the Executive Summary, Community Benefits Plan for Fiscal Year 2003 and the Community Benefit Activities Undertaken in Fiscal Year 2002—can be viewed on the hospital’s web site at [www.newlondonhospital.org](http://www.newlondonhospital.org).

<i>Category</i>	<i>Description</i>	<i>Unreimbursed Cost FY2002</i>	<i>Estimated Cost FY2003</i>
<b>Charity Care</b>	Health care services to individuals who cannot afford to pay	\$ 255,778	\$ 275,000
<b>Community Services</b>	Classes, education for K-12 students, health fairs, lectures, screenings, support groups, women’s health programs, paramedic intercept program, etc.	30,319	32,000

(Cont’d)



<i>Category</i>	<i>Description</i>	<i>Unreimbursed Cost FY2002</i>	<i>Estimated Cost FY2003</i>
<b>Medical Education</b>	Continuing education, financial assistance for individuals to advance in the health care field, internships for college and vo-tech students	55,480	82,500
<b>Subsidized Health Services</b>	Services needed by the community, which operate at a loss, such as ABC's day care, ambulance and primary care	2,314,534	1,825,000
<b>Cash/ In-kind</b>	Ambulance coverage at community events, coordination of ARCH and needs assessment process, support of school-based health center, role in disaster preparedness, support of Rock Dental Clinic, Smoke Free Coalition, etc.	85,888	88,000
<b>Total</b>		<b>\$2,741,999</b>	<b>2,302,500</b>

# Report of UNH Cooperative Extension 2002

**T**he University of New Hampshire Cooperative Extension is your local link to practical, research-based education for people of all ages, helping them make informed decisions that strengthen youth, families, and communities, sustain natural resources, forests, wildlife and agriculture, and improve the economy.

Merrimack County residents benefit from a wide range of Extension offerings, which include education in parenting, family finances, food safety, home gardening and forest stewardship; 4-H and youth development programs, nutrition counseling for low income families, soil testing and identification of insect pests and plant diseases. Extension educators help towns and schools maintain athletic fields and landscaped areas.

Extension also operates a toll-free Info Line at our Family, Home & Garden Education Center, staffed Monday through Friday, 9am to 2pm (1-877-398-4769). The Info Line handled more than 1,200 requests from Merrimack County residents. Extension also provides a wide range of information from our Web site: [ceinfo.unh.edu](http://ceinfo.unh.edu).

Extension staff provide education to forest landowners, farmers and ornamental plant growers that helps keep their enterprises profitable while preserving open space and protecting natural resources. Many studies show that open space helps keep property taxes low, as it places few demands on taxpayers for services.

Extension educators also provide assistance to town planners and boards on current use zoning issues related to marketing from roadside stands, garden centers, farmers markets and pick-your-own operations. Extension staff provide guidance to town officials to help ensure that local ordinances are "agriculture-friendly." They also educate town leaders about best management practices for the production of agricultural crops and livestock

A statewide Extension initiative called Strengthening New Hampshire Communities works with communities in a variety of ways. For example, Extension's Community Profile process serves as a tool to help community members create a vision about what they want their community to be like, and then forms action groups to reach those goals. To date, seven Merrimack county towns have participated in a Community Profile.

Cooperative Extension also provides fact sheet notebooks for all town libraries and produces weekly radio spots on 107.7 FM, which offer information to residents throughout Merrimack County. Other community efforts include the Master Gardener program after school programs, teen assessment projects and wellness teams.

The staff in Merrimack County includes nine Extension educators, two state specialists and three support staff. Extension programs reach approximately one of every four families in the county.



# Marriages Recorded for the Town of Sutton

for the Year Ending December 31, 2002

<b>Date of Marriage</b> <b>Place of Marriage</b>	<b>Name of Groom</b> <b>Name of Bride</b>	<b>Residence of Groom</b> <b>Residence of Bride</b>
<i>January 26, 2002</i> <i>North Sutton, NH</i>	Winston W Sullivan Lynn A Migliori	Sutton, NH Derry, NH
<i>June 22, 2002</i> <i>Dover, NH</i>	Christopher J Phyllides Ellen M Erickson	Sutton, NH Sutton, NH
<i>July 20, 2002</i> <i>Sutton, NH</i>	Robert G Hansen Carrie A Stevens	North Sutton, NH North Sutton, NH
<i>July 21, 2002</i> <i>Wilmot, NH</i>	Jeffrey G Cleveland Samantha J Bell	North Sutton, NH North Sutton, NH
<i>August 10, 2002</i> <i>Warner, NH</i>	Hans D Mundahl Sarah E. Fernald	North Sutton, NH North Sutton, NH
<i>September 14, 2002</i> <i>Henniker, NH</i>	Philip F. Gomez Regina E Michener	North Sutton, NH Henniker, NH
<i>September 27, 2002</i> <i>Warner, NH</i>	Paul A D'Entremont Kanueng Sappharee	Sutton, NH Chainat, Thailand

Respectfully submitted,

*Janet E. Haines*, Town Clerk

# Births Recorded in the Town of Sutton

for the Year Ending December 31, 2002

<b>Date of Birth Place of Birth</b>	<b>Name of Child</b>	<b>Name of Father Name of Mother</b>
<i>January 11, 2002 Concord, NH</i>	Sarah Elisabeth Golubiewski	Jonathan Golubiewski Carol Golubiewski
<i>April 6, 2002 Concord, NH</i>	Mary Kate Meagher	Sean Meagher Katherine Meagher
<i>April 18, 2002 Lebanon, NH</i>	Elizabeth Shultz Soule	Shreve Soule Anne Soule
<i>May 14, 2002 Concord, NH</i>	Steven Michael Hayes	David Hayes Laura Hayes
<i>May 28, 2002 Lebanon, NH</i>	Wilson Keillor Clark	Andrew Clark Holly Tatum
<i>June 1, 2002 Concord, NH</i>	Millie Kate Parent	Glenn Parent Zoie Parent
<i>June 15, 2002 Lebanon, NH</i>	Madison Lee Niederriter	John Niederriter Meredith Niederriter
<i>June 18, 2002 Lebanon, NH</i>	Olivia Anne Bennett	Robert Bennett Koreen Kenyon-Bennett
<i>August 13, 2002 Lebanon, NH</i>	Mya Rose Dube	Sam Dube Christine Dube
<i>September 20, 2002 Concord, NH</i>	Abby Rose Hanson	Eric Hanson Diane Hanson
<i>September 27, 2002 Concord, NH</i>	Alexis Marie Phyllides	Christopher Phyllides Ellen Phyllides
<i>November 22, 2002 Lebanon, NH</i>	Amelia Elizabeth Coe	Shawn Coe Jacqueline Coe

Respectfully submitted,

*Janet E. Haines, Town Clerk*

# Deaths Recorded in the Town of Sutton

for the Year Ending December 31, 2002

<b>Date of Death Place of Death</b>	<b>Name of Deceased</b>	<b>State of Residence</b>
January 9, 2002 Concord, NH	Dorothy E. Curra	Sutton, NH
March 19, 2002 Newport, NH	Elinor M. Wheeler	Sutton, NH
April 29, 2002 Sutton, NH	Veronica Q. Carroll	Sutton, NH
June 9, 2002 Newport, NH	Frank W. Davis	Sutton, NH
June 16, 2002 New London, NH	Lawrence A. Desorbo	Sutton, NH
July 3, 2002 New London, NH	Carol C. Clark	Sutton, NH
November 25, 2002 Concord, NH	Marie H. Lima	Sutton, NH

Respectfully submitted.

*Janet E. Haines*, Town Clerk



# THEORY OF THE EARTH

1. The Earth is a sphere.

2. The Earth is composed of different layers.

3. The Earth is covered by a thin layer of water.

4. The Earth is covered by a thin layer of air.

5. The Earth is covered by a thin layer of soil.

6. The Earth is covered by a thin layer of vegetation.

7. The Earth is covered by a thin layer of animals.

8. The Earth is covered by a thin layer of humans.

9. The Earth is covered by a thin layer of life.

10. The Earth is covered by a thin layer of death.

11. The Earth is covered by a thin layer of decay.

12. The Earth is covered by a thin layer of rebirth.

13. The Earth is covered by a thin layer of resurrection.

14. The Earth is covered by a thin layer of redemption.

15. The Earth is covered by a thin layer of glory.

16. The Earth is covered by a thin layer of honor.

17. The Earth is covered by a thin layer of power.

18. The Earth is covered by a thin layer of wealth.

19. The Earth is covered by a thin layer of fame.

20. The Earth is covered by a thin layer of love.

21. The Earth is covered by a thin layer of peace.

22. The Earth is covered by a thin layer of joy.

23. The Earth is covered by a thin layer of hope.

24. The Earth is covered by a thin layer of faith.

25. The Earth is covered by a thin layer of charity.

26. The Earth is covered by a thin layer of kindness.

27. The Earth is covered by a thin layer of gentleness.

28. The Earth is covered by a thin layer of patience.

29. The Earth is covered by a thin layer of self-control.

30. The Earth is covered by a thin layer of perseverance.

31. The Earth is covered by a thin layer of courage.

32. The Earth is covered by a thin layer of strength.

33. The Earth is covered by a thin layer of endurance.

34. The Earth is covered by a thin layer of faithfulness.

35. The Earth is covered by a thin layer of loyalty.

36. The Earth is covered by a thin layer of honesty.

37. The Earth is covered by a thin layer of integrity.

38. The Earth is covered by a thin layer of justice.

39. The Earth is covered by a thin layer of mercy.

40. The Earth is covered by a thin layer of grace.

41. The Earth is covered by a thin layer of peace.

42. The Earth is covered by a thin layer of love.

# Are you considering logging your land in Sutton?

The Sutton Conservation Commission reminds owners of forest land that your timber is a valuable asset. Be wary of unsolicited offers to log your land or buy timber. Before you have your property logged, we *strongly* recommend you:


- Hire a licensed professional **forester** to represent your financial interests and to protect the long-term health and productivity of your woodlot.
- Obtain a good written timber harvesting **contract**.
- Learn more about current **wood markets** and prices.
- Obtain **free** forestry **advice** from Merrimack County Cooperative Extension. County Forester, Tim Fleury will arrange to visit your woodlot. Please call Tim at (603) 796-2151 or 225-5505.
- Learn more about NH **forestry laws** including: the Intent to Cut permit, the NH Timber Yield Tax, Wetlands permits, Best Management Practices for Erosion Control, Basal Area law for Stream and Shoreland Protection zones, Slash laws and Timber Trespass laws.
- Visit the resource library in the Town Hall. **Free fact sheets** include an excellent publication entitled: *Selling Timber? Do It Right!* Other publications include information on: Forest Management Plans, Marking Boundaries, Logging Contracts, Best Management Practices, Timber Harvesting Laws, Cost-Share Programs, Licensed Foresters and Certified Loggers in NH.

A timber tax monitor reviews Intent to Cut permits and visits timber harvests in Sutton as necessary to insure accurate reporting of timber yields.

NH Division of Forests & Lands inspecting foresters visit logging operations to insure compliance with NH timber harvesting laws and to respond to complaints of timber law violations. Call (603) 271-2217.

Proper timber harvesting provides multiple benefits: income, improved habitat, trails, views, and long-term forest health. Uncontrolled, exploitive cutting results in lost revenue, environmental degradation, public resentment and legal liability.

**Your forest has been growing for many years.  
It will continue to increase in value over time.  
A timber sale should be an informed decision.  
Please do your homework!**



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